



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

**JOINT OPERATIONS BOARD (OB) MEETING
AGENDA**

11:00 a.m., October 12, 2023

Community Room, Heritage Bank, N.A., Willmar and Via ZOOM Video Conference

11:00 **CALL TO ORDER** (6 members/4 = quorum) President Art Benson

11:01 **ADDITIONS OR DELETIONS TO AGENDA OR CONSENT AGENDA** President Benson

11:02 **CONSENT AGENDA**

- Approve:
1. Minutes of September 14, 2023
 2. Financial reports as of September 30, 2023
 3. Payment of Invoice No. 0152513 from NuVantage Employee Resource in the amount of \$4,416 from childcare grant funds
 4. Addition of Erik Hatlestad to the Agriculture and Renewable Energy Development Committee

- Accept: Committee/Subcommittee Minutes
1. Agriculture and Renewable Energy Development 8/17/2023
 2. Broadband and Advanced Technology 9/11/2023
 3. Finance 8/8/2023
 4. Marketing and Public Relations 8/28 and 9/5/2023
 5. Leisure Travel 6/5/2023

11:07 **ITEMS REMOVED FROM CONSENT AGENDA** President Benson

11:12 **UNFINISHED BUSINESS**

11:15 **NEW BUSINESS**

1. EDC Office Location Aaron Backman/Sarah Swedburg
2. EDC Rebranding Kelsey Olson/Aaron Backman

12:30 **REPORTS**

1. Economic Development Activity Leslie Valiant/Aaron Backman/Sarah Swedburg
2. Elevate Community Business Academy. Sarah Swedburg
3. Grants. Sarah Swedburg
 - a. Child Care Economic Development Grant
 - i. UCAP/EDC Shared Childcare Position
 - b. Main Street Economic Revitalization Program

12:45 **COMMITTEE REPORTS**

1. Agriculture and Renewable Energy Development Noah Hultgren/Sarah Swedburg
 - a. Industrial Hemp Exploratory Subcommittee Sarah Swedburg
2. Broadband and Advanced Technology Jesse Gislason/Sarah Swedburg
3. Business Retention and Expansion/Recruitment Les Heitke/Mary Warszynski/
Steve Gardner/Aaron Backman/Sarah Swedburg
4. Finance. Kelly TerWisscha/Aaron Backman/Sarah Swedburg
5. Marketing and Public Relations Jesse Gislason/Kelsey Olson
6. Leisure Travel Art Benson/Kelsey Olson

12:55 **WHAT'S UP.** Board Members

1:00 **ADJOURNMENT** President Benson

NEXT MEETING—The next regular board meeting is **11:00 a.m., Thursday, November 9, 2023** at the Community Room of Heritage Bank, 310 First Street SW, Willmar, and via ZOOM video conference