



JOINT POWERS BOARD OF COMMISSIONERS MEETING
AGENDA
11:30 a.m., April 27, 2023
EDC Board Room, Willmar and Via ZOOM Video Conference

CALL TO ORDER Chairperson Julie Asmus

ADDITIONS OR DELETIONS TO AGENDA Chairperson Asmus

RECOGNITION OF OUTGOING COMMISSIONER MARVIN CALVIN Chairperson Asmus

APPROVE MINUTES (January 19 and March 16, 2023) Chairperson Asmus

FINANCIAL REPORTS (as of January 31, February 28 and March 31, 2023) Aaron Backman

UNFINISHED BUSINESS

1. Boards' Annual Planning Session Results Aaron Backman/Board Members

NEW BUSINESS

1. 2022 Micropolitan Ranking/American Economic Resiliency Best of 2022 Aaron Backman

2. 2023 Budget Amendment for Childcare Initiative Expenses Sarah Swedburg

3. 2023 Audit Aaron Backman

- a. Approve signing engagement letter
- b. Appoint board member to complete fraud questionnaire

4. Ratification of Actions by Joint Operations Board (see handout) Aaron Backman

- a. Staff sick leave policy
- b. Incentive and salary increase for staff
- c. EDC Intern
- d. Loan to Wings Gymnastics
- e. COBAL Account

- f. Willmar Child Care Center Loan
- g. Urban Escape Loan
- h. Willmar Lakes Area Convention & Visitors Bureau Funding

5. Rebranding the EDC Aaron Backman/Sarah Swedburg/Kelsey Olson

REPORTS AND COMMITTEE HIGHLIGHTS

- 1. Economic Development Activity Aaron Backman/Sarah Swedburg
- 2. Elevate Community Business Academy..... Sarah Swedburg
 - a. Create Advisory Committee
- 3. Highway 23 Coalition Annual Meeting (4/14/2023) Aaron Backman
- 4. Marketing and Public Relations Kelsey Olson
- 5. Agriculture and Renewable Energy Development Sarah Swedburg
 - a. Industrial Hemp Exploratory Subcommittee
- 6. Broadband and Advanced Technology Sarah Swedburg
- 7. Business Retention and Expansion/Recruitment Aaron Backman/Sarah Swedburg
 - a. Business Support Subcommittee
 - b. Workforce Development Subcommittee
 - i. Virtual Career Fair (5/18/2023) Kelsey Olson
- 8. Finance Aaron Backman

ADJOURNMENT Chair Asmus

NEXT MEETING—The next regular meeting is **11:30 a.m., Thursday, July 27, 2023** at the EDC Board Room and via ZOOM video conference