



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

JOINT POWERS BOARD OF COMMISSIONERS ANNUAL MEETING

AGENDA

11:30 a.m., January 19, 2023

Board Room, EDC Office, Willmar and Via ZOOM Video Conference

CALL TO ORDER Chairperson Julie Asmus

APPROVE MINUTES (October 27, 2022) Chair Asmus

TREASURER'S REPORTS (as of October 31, November 30 and December 31, 2022) Aaron Backman

UNFINISHED BUSINESS

- 1. Property/Casualty and Workers' Compensation Insurance..... Aaron Backman
- 2. Kandiyohi County Housing Study..... Aaron Backman

NEW BUSINESS

- 1. Amend 2023 Budget Aaron Backman
- 2. Agreement to Redesign EDC Website Kelsey Olson/Aaron Backman
- 3. Annual Boards' Planning Session (March 16, 9 a.m. to 2:30 p.m.)..... Aaron Backman
 - a. Approve Proposal by Achieve TFC (Cheryl Glaeser)
- 4. Ratify Actions by Joint Operations Board Aaron Backman
 - a. Enrollment in a Dental Plan with Blue Cross Blue Shield
 - b. Loans:
 - i. Revolving Loan Fund loan to High Intensity Fitness of MN LLC, doing business as Cheers of Raymond
 - ii. Microenterprise Loan to Dandelion Wishes LLC
 - c. Changes to Revolving Loan Fund Manual under Interest Rate and Repayment Terms
 - d. Changes to ACH COBAL payments by Kandi Adult Care

ANNUAL MEETING

- 1. Joint Operations Board Appointments Chair Asmus
 - a. Appoint Replacement for Donna Boonstra
 - b. Reappoint Les Heitke
- 2. Approve 2023 Standing Committees/Subcommittees and reappoint committee members..... Chair Asmus
- 3. Selection of Official Newspaper Chair Asmus
- 4. Regular Meeting Time, Date and Location Chair Asmus
- 5. Election of 2023 officers..... Chair Asmus
- 6. Appoint Liaison to Joint Operations Board Chair Asmus

REPORTS AND COMMITTEE HIGHLIGHTS

- 1. Economic Development Activity Aaron Backman/Sarah Swedburg
- 2. Joint Operations Board Liaison..... Vicki Davis
 - a. Recognition of Donna Boonstra
 - b. 2023 Officers
- 3. Elevate Community Business Academy..... Sarah Swedburg
- 4. Agriculture and Renewable Energy Development Sarah Swedburg
 - a. Industrial Hemp Exploratory Subcommittee
- 5. Broadband and Advanced Technology Sarah Swedburg
- 6. Business Retention and Expansion/Recruitment Aaron Backman/Sarah Swedburg/Kelsey Olson
 - a. Virtual Career Fair
- 7. Finance Aaron Backman
- 8. Marketing and Public Relations Kelsey Olson

ADJOURNMENT Chair Asmus

NEXT MEETING—The next regular meeting is **11:30 a.m., Thursday, April 27, 2023** at the EDC Office and via ZOOM video conference