



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

**JOINT POWERS BOARD OF COMMISSIONERS MEETING
AGENDA**

11:30 a.m., October 27, 2022

EDC Office, 222 20th Street SE, Willmar, and Via ZOOM Video Conference

CALL TO ORDER (6 members/4 = quorum) Chairperson Julie Asmus

CHANGES TO AND APPROVAL OF AGENDA Chairperson Asmus

APPROVE MINUTES (July 28, 2022) Chairperson Asmus

FINANCIAL REPORTS (as of July 31, August 31 and September 30, 2022) Sarah Swedburg

NEW BUSINESS

1. 2021 Audit Presentation. Scott Van Buren
Westberg Eischens

2. Property/Casualty and Workers Compensation Insurance Sarah Swedburg

3. 2023 Employee Health Insurance Sarah Swedburg

- 4. Ratify Actions of Joint Operations Board (see separate handout)
 - a. Corridors of Commerce Project Submittal by Highway 23 Coalition Sarah Swedburg
 - b. Renewal of Certificate of Deposit at United Prairie Bank Sarah Swedburg
 - c. Stipend Agreement to Mark Boeschen. Sarah Swedburg
 - d. Kandiyohi County Housing Study

5. Amend 2022 Budget Chairperson Asmus

UNFINISHED BUSINESS Chairperson Asmus

REPORTS AND COMMITTEE HIGHLIGHTS

- 1. Economic Development Activity Sarah Swedburg
 - a. Kandiyohi County Housing Study
 - b. Grant Applications
 - i. Transportation Economic Development Grant
 - ii. Child Care Economic Development Grant

- 2. Elevate Community Business Academy. Sarah Swedburg

- 3. Agriculture and Renewable Energy Development Sarah Swedburg
 - a. 2022-2023 Goals
 - b. Industrial Hemp Exploratory Subcommittee

- 4. Broadband and Advanced Technology Rollie Nissen/Sarah Swedburg
 - a. State Border-to-Border Broadband Development Grant

- 5. Business Retention and Expansion/Recruitment Sarah Swedburg
 - a. Childcare Analysis from First Children’s Finance

- 6. Finance. Sarah Swedburg

- 7. Marketing and Public Relations Kelsey Olson
 - a. Marketing Materials
 - b. Job Fairs
 - c. Manufacturing Month

ADJOURNMENT—The annual meeting is **11:30 a.m., Thursday, January 26, 2023** at the EDC Office and via Zoom video conference