



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

**JOINT OPERATIONS BOARD (OB) MEETING
AGENDA**

11:00 a.m., October 13, 2022

Community Room, Heritage Bank, N.A., Willmar and via ZOOM Video Conference

11:00 **CALL TO ORDER** (7 members/4 = quorum) President Art Benson

11:01 **ADDITIONS OR DELETIONS TO AGENDA OR CONSENT AGENDA** President Benson

11:03 **CONSENT AGENDA**

- Approve:
1. Minutes of September 8, 2022
 2. Financial reports as of September 30, 2022
 3. Payment of Invoice No. 0297716 from Bolton & Menk in the amount of \$7,403.50 from the TIGER II Grant/Wye line of the budget

- Accept: Committee/Subcommittee Minutes
1. Agriculture and Renewable Energy Development 8/19/2022
 2. Broadband and Advanced Technology 8/1 and 8/29/2022
 3. Marketing and Public Relations 8/22/2022

11:05 **ITEMS REMOVED FROM CONSENT AGENDA** President Benson

11:10 **NEW BUSINESS**

1. Willmar Lakes Area Convention & Visitors Bureau (CVB) Aaron Backman/Beth Fischer
 - a. Annual Work Plan
 - b. Annual Tourism Marketing Allocation
2. 2021 Audit Presentation Scott Van Buren
3. Property/Casualty & Workers Comp Insurance Quotes Aaron Backman
4. Broadband Stipend Agreement with Kandiyohi County ... Aaron Backman/Sarah Swedburg

12:10 UNFINISHED BUSINESS

- 1. Kandiyohi County Housing Study Update Aaron Backman

12:20 REPORTS

- 1. Economic Development Activity Justice Walker/Aaron Backman/Sarah Swedburg
- 2. Elevate Community Business Academy Sarah Swedburg

12:40 COMMITTEE REPORTS

[UNLESS A BOARD MEMBER HAS A QUESTION OR NEEDS ACTION ON A COMMITTEE RECOMMENDATION, ONLY COMMITTEES WITH NEW INFORMATION SINCE THE MINUTES INCLUDED IN THE BOARD PACKETS SHOULD REPORT]

- 1. Agriculture and Renewable Energy Development Abdulcadir Gaal/Sarah Swedburg
 - a. Industrial Hemp Exploratory Subcommittee
- 2. Broadband and Advanced Technology Donna Boonstra/Sarah Swedburg
- 3. Business Retention and Expansion/Recruitment Les Heitke/Mary Warszynski/Aaron Backman/Sarah Swedburg
 - a. Virtual Job Fair Update
- 4. Finance Kelly TerWisscha/Aaron Backman/Sarah Swedburg
 - a. Possible Loan Ratification
- 5. Marketing and Public Relations Donna Boonstra/Jesse Gislason/Kelsey Olson
- 6. Leisure Travel Art Benson/Aaron Backman

12:50 WHAT'S UP Board Members

1:00 ADJOURNMENT President Benson

NEXT MEETING—The next regular board meeting is **11:00 a.m., Thursday, November 10, 2022** at the Community Room of Heritage Bank, Willmar, and via ZOOM video conference