



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

**JOINT POWERS BOARD OF COMMISSIONERS MEETING
AGENDA**

11:30 a.m., July 28, 2022

Community Center, 314 Spicer Avenue, Raymond

CALL TO ORDER AND SELF INTRODUCTIONS Vice Chairperson Steve Gardner

APPROVAL OF AGENDA Vice Chairperson Gardner

COMMENTS/QUESTIONS BY RAYMOND COMMUNITY

APPROVE MINUTES (April 28, 2022) Vice Chairperson Gardner

FINANCIAL REPORTS (as of April 30, May 31 and June 30, 2022) Aaron Backman

UNFINISHED BUSINESS

- 1. Appoint Replacement for Joint Operations Board Member Vice Chairperson Gardner
- 2. 2022-2023 Strategic Priorities, Goals and Objectives Aaron Backman

NEW BUSINESS

- 1. Executive Director’s Annual Review Vice Chairperson Gardner
- 2. Premier Virtual Service Agreement Aaron Backman/Sarah Swedburg
- 3. Vision Insurance for Staff Aaron Backman
- 4. Amendments to 2022 Budget Aaron Backman
- 5. 2023 Proposed Budget Aaron Backman
- 6. Amendments to Bylaws and Policies and Procedures Manual Aaron Backman

- 7. Ratify Actions of Joint Operations Board (see separate handouts)
 - a. Loan deferral for Groom Zone Sarah Swedburg
 - b. Amortization schedule for Kandi Adult Care Aaron Backman
 - c. Housing study Aaron Backman
 - d. Transportation Economic Development grant application Aaron Backman

REPORTS AND COMMITTEE HIGHLIGHTS

- 1. Economic Development Activity Aaron Backman/Sarah Swedburg
 - a. Site Selector Forum in Columbus, OH Sarah Swedburg
 - b. Women in Economic Development Forum in Chicago, IL Sarah Swedburg
- 2. Elevate Community Business Academy Sarah Swedburg
- 3. Agriculture and Renewable Energy Development Sarah Swedburg
 - a. Partners in Ag Innovation Conference July 26
 - b. Industrial Hemp Exploratory Subcommittee
- 4. Broadband and Advanced Technology Rollie Nissen/Sarah Swedburg
- 5. Business Retention and Expansion/Recruitment Aaron Backman/Sarah Swedburg
- 6. Finance Aaron Backman
- 7. Marketing and Public Relations Kelsey Olson
- 8. Leisure Travel Aaron Backman

ADJOURNMENT—Next regular meeting is **11:30 a.m., Thursday, October 27, 2022** at the EDC Office and via Zoom video conference