



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

JOINT OPERATIONS BOARD MEETING
AGENDA

11:00 a.m., February 11, 2016
Board Room, EDC Office, Willmar

11:00 CALL TO ORDER (7 members/4 = quorum) President Robert Carlson

11:01 ADDITIONS OR DELETIONS TO AGENDA. President Carlson

11:03 CONSENT AGENDA

- Approve:
1. Minutes of January 14, 2016 meeting
 2. Financial reports as of January 31, 2016
 3. Purchase of Microsoft Office for 5 office computers at an approximate cost of \$1,683
 4. Payment of bills
 - a. Invoice 1024 from the Burgett Law Firm, PLLC in the amount of \$1,500
 - b. Invoice KCEDDec15 from REDstar for \$4,203.75 from the Marketing and Public Relations Committee's budget

- Accept: Committee Minutes
1. Broadband and Advanced Technology 1/4/2016
 3. Business Retention and Expansion/Recruitment 10/21 and 12/16/2015
 4. Finance 1/12/2016
 5. Marketing and Public Relations 1/25/2016

11:05 ITEMS REMOVED FROM CONSENT AGENDA. President Carlson

11:10 PROGRESS REPORTS

1. Willmar. Bruce Peterson
2. EDC/MinnWest Technology Campus. Connie Schmoll

11:50 UNFINISHED BUSINESS

1. December 2015 financials..... Nancy Birkeland
2. Other

12:10 NEW BUSINESS

1. City of Lake Lillian funding. Connie Schmoll
2. Vietnam Traveling Memorial Wall advertising/donation..... Connie Schmoll
3. Other

12:30 COMMITTEE REPORTS [REMINDER: UNLESS A BOARD MEMBER HAS A QUESTION OR NEEDS ACTION ON A COMMITTEE RECOMMENDATION, ONLY COMMITTEES WITH NEW INFORMATION SINCE THE MINUTES INCLUDED IN THE BOARD PACKETS SHOULD REPORT]

1. Agriculture and Renewable Energy Development. Rollie Boll/Connie Schmoll
2. Broadband and Advanced Technology..... Donna Boonstra/Linda Kacher/Connie Schmoll
 - a. Resolution Supporting the Minnesota Broadband Vision
 - b. Approve feasibility study process
3. Business Retention and Expansion/Recruitment. Bob Carlson/Connie Schmoll
4. Finance..... Gary Gilman/Bruce Peterson/Connie Schmoll
 - a. Ratify Revolving Loan Fund manual changes
5. Marketing and Public Relations. Donna Boonstra/Connie Schmoll
6. Leisure Travel.....

1:00 ADJOURNMENT—Next board meeting 11:00 a.m., Thursday, March 10, 2016 at the EDC Office, 222 20th Street SE, Willmar