



Kandiyohi County & City of Willmar  
ECONOMIC DEVELOPMENT COMMISSION

**JOINT OPERATIONS BOARD MEETING  
REVISED AGENDA**

**11:00 a.m., September 9, 2021**

**Community Room, Heritage Bank, 310 First Street South, Willmar, and via Zoom video conference**

11:00 **CALL TO ORDER** (7 members/4 = quorum) . . . . . President Kelly TerWisscha

11:01 **ADDITIONS OR DELETIONS TO AGENDA OR CONSENT AGENDA** . . . . . President TerWisscha

11:04 **CONSENT AGENDA**

- Approve:
1. Minutes of August 12, 2021 meeting
  2. Financial reports as of August 31, 2021
  3. Payment of bills over \$2,500:
    - a. Connie Schmoll in the amount of \$3873.08 for August services as Broad band Planning Consultant as budgeted

- Accept: Committee/Subcommittee Minutes
1. Agriculture and Renewable Energy Development 7/15/2021
  2. Broadband and Advanced Technology 8/2/2021
  3. Finance 7/27/2021
  4. Marketing and Public Relations 7/26/2021

11:07 **ITEMS REMOVED FROM CONSENT AGENDA** . . . . . President TerWisscha

11:12 **UNFINISHED BUSINESS**

1. Marketing and Communications Specialist Update . . . . . Aaron Backman
2. Cyber Security Insurance Coverage Update . . . . . Aaron Backman

11:15 **NEW BUSINESS**

1. Revised Agreement for Services for Broadband Planning . . . . . Aaron Backman

12:05 **REPORTS**

1. Economic Development Activity . . . . . Aaron Backman/Sarah Swedburg
2. Elevate Business Academy . . . . . Sarah Swedburg
3. Township Broadband Projects . . . . . Sarah Swedburg

12:45 **COMMITTEE REPORTS**

[REMINDER: UNLESS A BOARD MEMBER HAS A QUESTION OR NEEDS ACTION ON A COMMITTEE RECOMMENDATION, ONLY COMMITTEES WITH NEW INFORMATION SINCE THE MINUTES INCLUDED IN THE BOARD PACKETS SHOULD REPORT]

1. Agriculture and Renewable Energy Development . . . . . Rollie Boll/Sarah Swedburg
2. Broadband and Advanced Technology . . . . . Donna Boonstra/Sarah Swedburg
3. Business Retention and Expansion/Recruitment . . . . . Les Heitke/Kelly TerWisscha/  
Aaron Backman/Sarah Swedburg
4. Finance . . . . . Aaron Backman
  - a. Approve loan to Groom Zone
  - b. Amin Grocery loan security position
5. Marketing and Public Relations . . . . . Donna Boonstra/Jesse Gislason/Aaron Backman
6. Leisure Travel . . . . . Art Benson/Aaron Backman

12:55 **WHAT'S UP?** . . . . . Board Members

1:00 **ADJOURNMENT** . . . . . President TerWisscha

**NEXT MEETING—11:00 a.m., Thursday, October 14, 2021** at the Community Room of Heritage Bank, 310 First Street South, Willmar and via Zoom video conference