



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

JOINT OPERATIONS BOARD HYBRID MEETING

AGENDA

11:00 a.m., July 8, 2021

Board Room, Heritage Bank, 310 First Street South, Willmar, and via Zoom video conference

11:00 **CALL TO ORDER** (7 members/4 = quorum) President Kelly TerWisscha

11:01 **ADDITIONS OR DELETIONS TO AGENDA OR CONSENT AGENDA** President TerWisscha

11:04 **CONSENT AGENDA**

- Approve: 1. Minutes of June 10, 2021 meeting
- 2. Financial reports as of June 30, 2021

- Accept: Committee/Subcommittee Minutes
 - 1. Agriculture and Renewable Energy Development 5/20/2021
 - 2. Broadband and Advanced Technology 6/7/2021
 - 3. Business Retention and Expansion/Recruitment (BRE) 6/4/2021
 - 4. Finance 5/11/2021
 - 5. Marketing and Public Relations 5/24/2021
- Committee member resignations/additions
 - 1. Resignation of Les Nelson from the BRE and Finance Committees
 - 2. Addition of Liz Dyrdal to the Marketing and Public Relations Committee

11:07 **ITEMS REMOVED FROM CONSENT AGENDA** President TerWisscha

11:12 **UNFINISHED BUSINESS**

- 1. Executive Director's Annual Review President TerWisscha/Art Benson/Julie Asmus

11:15 **NEW BUSINESS**

- 1. Employee Handbook Changes Aaron Backman

12:05 **REPORTS**

1. Willmar/Willmar Industrial Park Dave Ramstad/Aaron Backman
2. Economic Development Activity Aaron Backman/Sarah Swedburg
3. Elevate Business Academy Sarah Swedburg
4. Township Broadband Projects Sarah Swedburg

12:45 **COMMITTEE REPORTS**

[REMINDER: UNLESS A BOARD MEMBER HAS A QUESTION OR NEEDS ACTION ON A COMMITTEE RECOMMENDATION, ONLY COMMITTEES WITH NEW INFORMATION SINCE THE MINUTES INCLUDED IN THE BOARD PACKETS SHOULD REPORT]

1. Agriculture and Renewable Energy Development Rollie Boll/Sarah Swedburg
2. Broadband and Advanced Technology Donna Boonstra/Sarah Swedburg
3. Business Retention and Expansion/Recruitment Les Heitke/Kelly TerWisscha/
Aaron Backman
4. Finance Aaron Backman
 - a. Approve loan to Amin Grocery
5. Marketing and Public Relations Donna Boonstra/Jesse Gislason/Aaron Backman
6. Leisure Travel Art Benson/Aaron Backman

12:55 **WHAT'S UP?**

1:00 **ADJOURNMENT** President TerWisscha

NEXT MEETING—11:00 a.m., Thursday, August 12, 2021 at the board room of Heritage Bank, 310 First Street South, Willmar and via Zoom