



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

**JOINT POWERS BOARD OF COMMISSIONERS MEETING
AGENDA**

**11:30 a.m., July 25, 2019
Board Room, EDC Office, Willmar**

CALL TO ORDER Vice Chairperson Roger Imdieke

APPROVAL OF AGENDA Vice Chair Imdieke

APPROVE MINUTES (April 25, 2019 meeting) Vice Chair Imdieke

TREASURER'S REPORTS (as of April 30, May 31 and June 30, 2019) Aaron Backman

UNFINISHED BUSINESS

- 1. Lease Renewal with Willmar Elks Lodge Aaron Backman
- 2. Bylaw Change to Allow Remote Attendance Aaron Backman

NEW BUSINESS

- 1. Executive Director's Annual Review Vice Chair Imdieke
- 2. Business Development Specialist's Annual Review, 2019 Salary Increase,
Proposed Job Description and Title Change Aaron Backman
- 3. Ratify Actions of Joint Operations Board Vice Chair Imdieke
 - a. Renewal of Certificate of Deposit at United Prairie Bank
 - b. \$10,000 Grant to Kandiyohi County Area Family YMCA for Spicer Early Learning Center
 - c. \$20,000 Revolving Loan Fund Loan to K-Traps
 - d. \$38,000 Revolving Loan Fund Loan to VP Enterprises, L.L.C.
 - e. \$3,000 increase to the Business Retention and Expansion/Recruitment Committee's 2019 budget from reserves to cover expenses related to the production of a community video
- 4. Auditor Proposals Aaron Backman

- 5. 2020 Proposed Budget Aaron Backman
- 6. EDC Telephone System..... Aaron Backman
- 7. Golden Shovel Opportunity Zone Marketing Proposal Aaron Backman

PROGRESS REPORTS

- 1. Willmar/Willmar Industrial Park Aaron Backman
- 2. Rural Child Care Innovation Project..... Connie Schmoll
- 3. Highway 23 Coalition Aaron Backman
- 4. Business Visits and Meetings Aaron Backman/Connie Schmoll

COMMITTEE HIGHLIGHTS (as time allows)

- 1. Agriculture and Renewable Energy Development Connie Schmoll
 - a. Partners In Ag Innovation August 1, 2019
- 2. Broadband and Advanced Technology Connie Schmoll
- 3. Business Retention and Expansion/Recruitment Aaron Backman
 - a. Business Support Priority Area
 - b. Workforce Development Priority Area
- 4. Finance..... Aaron Backman
 - a. Intermediary Relending Program
- 5. Marketing and Public Relations Aaron Backman
- 6. Leisure Travel Aaron Backman

ADJOURNMENT—Next regular meeting is **11:30 a.m., Thursday, October 24, 2019** at the EDC Office.