



Kandiyohi County & City of Willmar  
ECONOMIC DEVELOPMENT COMMISSION

**JOINT OPERATIONS BOARD MEETING**

**REVISED AGENDA**

**12 noon, June 16, 2016**

**Board Room, EDC Office, Willmar**

11:00 **CALL TO ORDER** (7 members/4 = quorum) . . . . . President Robert Carlson

11:01 **ADDITIONS OR DELETIONS TO REVISED AGENDA**.. . . . President Carlson

11:03 **REVISED CONSENT AGENDA**

- Approve:
1. Minutes of May 12, 2016 meeting
  2. Financial reports as of May 31, 2016
  3. Payment of bills
    - a. Invoice from James M. Ruff, Inc. for \$1,614.00
    - b. Invoice No. 0190279 from Bolton & Menk, Inc. for \$2,012.50 from the TIGER Grant line item of the budget
    - c. Invoice No. B059181 from Braun Intertec for \$7,210.00
    - d. Invoice No. EXECUIN17711 from DH Wireless Solutions for \$1,553.08 from the WiFi Grant
    - e. Invoice from Bonnema Surveys Inc. for \$7,593.00
    - f. Invoice No. KCED0416 from REDstar Creative for \$1,300.00
    - g. Central Community Transit for data service of \$1,039.44 (remaining funds from the Blandin WiFi Grant)
  4. Removal of Wes Hompe from the Broadband and Advanced Technology Committee
  5. Repayment of advance from Executive Director \$2,400.00

- Accept:
- Committee/Subcommittee Minutes
1. Agriculture and Renewable Energy Development 3/17/2016
    - a. Agriculture Investment Planning Subcommittee 5/5/2016
  2. Broadband and Advanced Technology 5/2/2016
  3. Business Retention and Expansion/Recruitment 4/20/2016
  4. Marketing and Public Relations 5/23/2016
  5. Leisure Travel 5/2/2016

11:05 **ITEMS REMOVED FROM CONSENT AGENDA** . . . . . President Carlson

**11:10 PROGRESS REPORTS**

1. Willmar. . . . . Bruce Peterson
2. Willmar Industrial Park. . . . . Aaron Backman
  - a. Shovel-Ready Certification Application Update
3. BNSF Railroad Wye Project. . . . . Bruce Peterson/Aaron Backman
4. MinnWest Technology Campus. . . . . Aaron Backman/Connie Schmoll
5. Business Visits and Meetings. . . . . Aaron Backman

**11:50 UNFINISHED BUSINESS**

1. Followup of Strategic Planning Retreat. . . . . Aaron Backman

**12:10 NEW BUSINESS**

1. Financials. . . . . Aaron Backman
2. Report on Federal Transportation Funding/Washington D.C. Trip. . . . . Donna Boonstra

**12:30 COMMITTEE REPORTS** [REMINDER: UNLESS A BOARD MEMBER HAS A QUESTION OR NEEDS ACTION ON A COMMITTEE RECOMMENDATION, ONLY COMMITTEES WITH NEW INFORMATION SINCE THE MINUTES INCLUDED IN THE BOARD PACKETS SHOULD REPORT]

1. Agriculture and Renewable Energy Development. . . . . Rollie Boll/Connie Schmoll
  - a. Ag Investment Planning Subcommittee. . . . . Connie Schmoll
  - b. Ag Producers Survey Subcommittee. . . . . Connie Schmoll
2. Broadband and Advanced Technology. . . . . Donna Boonstra/Linda Kacher/Connie Schmoll
3. Business Retention and Expansion/Recruitment. . . . . Aaron Backman/Connie Schmoll
4. Finance. . . . . Gary Gilman/Bruce Peterson/Aaron Backman
5. Marketing and Public Relations. . . . . Donna Boonstra/Aaron Backman
6. Leisure Travel. . . . . Art Benson/Aaron Backman

**1:00 ADJOURNMENT**—Next board meeting **11:00 a.m., Thursday, July 14, 2016** at the EDC Office, 222 20<sup>th</sup> Street SE, Willmar