



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

JOINT OPERATIONS BOARD MEETING

REVISED AGENDA

12 noon, June 16, 2016

Board Room, EDC Office, Willmar

11:00 **CALL TO ORDER** (7 members/4 = quorum) President Robert Carlson

11:01 **ADDITIONS OR DELETIONS TO REVISED AGENDA**.. . . . President Carlson

11:03 **REVISED CONSENT AGENDA**

- Approve:
1. Minutes of May 12, 2016 meeting
 2. Financial reports as of May 31, 2016
 3. Payment of bills
 - a. Invoice from James M. Ruff, Inc. for \$1,614.00
 - b. Invoice No. 0190279 from Bolton & Menk, Inc. for \$2,012.50 from the TIGER Grant line item of the budget
 - c. Invoice No. B059181 from Braun Intertec for \$7,210.00
 - d. Invoice No. EXECUIN17711 from DH Wireless Solutions for \$1,553.08 from the WiFi Grant
 - e. Invoice from Bonnema Surveys Inc. for \$7,593.00
 - f. Invoice No. KCED0416 from REDstar Creative for \$1,300.00
 - g. Central Community Transit for data service of \$1,039.44 (remaining funds from the Blandin WiFi Grant)
 - h. Statement No. 1718486 from West Central Tribune for \$1,020.82 from the Blandin Broadband Feasibility Study funds
 4. Removal of Wes Hompe from the Broadband and Advanced Technology Committee
 5. Repayment of advance from Executive Director \$2,400.00

- Accept:
- Committee/Subcommittee Minutes
1. Agriculture and Renewable Energy Development 3/17/2016
 - a. Agriculture Investment Planning Subcommittee 5/5/2016
 2. Broadband and Advanced Technology 5/2/2016
 3. Business Retention and Expansion/Recruitment 4/20/2016
 4. Marketing and Public Relations 5/23/2016
 5. Leisure Travel 5/2/2016

11:05 **ITEMS REMOVED FROM CONSENT AGENDA** President Carlson

11:10 PROGRESS REPORTS

- 1. Willmar. Bruce Peterson
- 2. Willmar Industrial Park. Aaron Backman
 - a. Shovel-Ready Certification Application Update
- 3. BNSF Railroad Wye Project. Bruce Peterson/Aaron Backman
- 4. MinnWest Technology Campus. Aaron Backman/Connie Schmoll
- 5. Business Visits and Meetings. Aaron Backman

11:50 UNFINISHED BUSINESS

- 1. Followup of Strategic Planning Retreat. Aaron Backman

12:10 NEW BUSINESS

- 1. Financials. Aaron Backman
- 2. Report on Federal Transportation Funding/Washington D.C. Trip. Donna Boonstra

12:30 COMMITTEE REPORTS [REMINDER: UNLESS A BOARD MEMBER HAS A QUESTION OR NEEDS ACTION ON A COMMITTEE RECOMMENDATION, ONLY COMMITTEES WITH NEW INFORMATION SINCE THE MINUTES INCLUDED IN THE BOARD PACKETS SHOULD REPORT]

- 1. Agriculture and Renewable Energy Development. Rollie Boll/Connie Schmoll
 - a. Ag Investment Planning Subcommittee. Connie Schmoll
 - b. Ag Producers Survey Subcommittee. Connie Schmoll
- 2. Broadband and Advanced Technology. Donna Boonstra/Linda Kacher/Connie Schmoll
- 3. Business Retention and Expansion/Recruitment. Aaron Backman/Connie Schmoll
- 4. Finance. Gary Gilman/Bruce Peterson/Aaron Backman
- 5. Marketing and Public Relations. Donna Boonstra/Aaron Backman
- 6. Leisure Travel. Art Benson/Aaron Backman

1:00 ADJOURNMENT—Next board meeting **11:00 a.m., Thursday, July 14, 2016** at the EDC Office, 222 20th Street SE, Willmar