



Kandiyohi County & City of Willmar  
ECONOMIC DEVELOPMENT COMMISSION

**JOINT OPERATIONS BOARD MEETING**

**AGENDA**

**11:00 a.m., June 14, 2018**

**Midtown Plaza, 301 Litchfield Avenue SW, Willmar**

11:00 **TOUR OF MIDTOWN PLAZA** ..... Zack Mahboub

11:30 **CALL TO ORDER** (7 members/4 = quorum) ..... President Donna Boonstra

11:31 **ADDITIONS OR DELETIONS TO AGENDA OR CONSENT AGENDA** ..... President Boonstra

**11:32 CONSENT AGENDA**

- Approve:
1. Minutes of May 10, 2018 meeting
  2. Financial reports as of May 31, 2018
  3. Payment of bills:
    - a. \$1,028.86 to James M. Ruff, Inc.
    - b. \$1,000 to Mike Henke Inc. for the Ag Committee’s Talent & Technology Workshop speaker fee
    - c. \$2,052.75 to REDstar Creative
    - d. \$1,200 to Ehlers to be repaid by The Commonwealth Companies
  5. Adding committee members:
    - a. Daniel Tempel to the Business, Retention and Expansion/Recruitment Committee
    - b. Kim Augeson to the Marketing and Public Relations Committee

- Accept:
- Committee/Subcommittee Minutes
1. Agriculture and Renewable Energy Development 4/19/2018
    - a. Ag Marketing Subcommittee 4/20/2018
  2. Broadband and Advanced Technology 5/7/2018
  3. Business Retention and Expansion/Recruitment 5/4/2018
  4. Marketing and Public Relations 4/23/2018

11:35 **ITEMS REMOVED FROM CONSENT AGENDA** ..... President Boonstra

**11:40 PROGRESS REPORTS**

1. Willmar/Willmar Industrial Park ..... Bruce Peterson/Aaron Backman
2. Highway 23 Coalition ..... Aaron Backman/Donna Boonstra
3. 2018 Goals ..... Aaron Backman/Connie Schmoll
  - a. Childcare
  - b. Diverse Business Initiative
  - c. Opportunity Zones
  - d. Transportation Infrastructure
4. Ag Talent & Technology Event ..... Connie Schmoll
5. Business Visits and Meetings ..... Aaron Backman/Connie Schmoll

**12:15 UNFINISHED BUSINESS**

**12:25 NEW BUSINESS**

**12:45 COMMITTEE REPORTS** [REMINDER: UNLESS A BOARD MEMBER HAS A QUESTION OR NEEDS ACTION ON A COMMITTEE RECOMMENDATION, ONLY COMMITTEES WITH NEW INFORMATION SINCE THE MINUTES INCLUDED IN THE BOARD PACKETS SHOULD REPORT]

1. Agriculture and Renewable Energy Development ..... Rollie Boll/Connie Schmoll
2. Broadband and Advanced Technology ..... Donna Boonstra/Connie Schmoll
3. Business Retention and Expansion/Recruitment ..... Les Heitke/Kelly TerWisscha/  
Aaron Backman
4. Finance ..... Bob Carlson/Kerry Johnson/Bruce Peterson/Aaron Backman
5. Marketing and Public Relations ..... Donna Boonstra/Aaron Backman
6. Leisure Travel ..... Art Benson/Aaron Backman

**1:00 ADJOURNMENT**

**NEXT MEETING**—Regular board meeting **11:00 a.m., Thursday, July 12, 2018**