



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

**JOINT OPERATIONS BOARD HYBRID MEETING
AGENDA**

11:00 a.m., June 10, 2021

Board Room, Heritage Bank, 310 First Street South, Willmar, and via Zoom video conference

11:00 **CALL TO ORDER** (7 members/4 = quorum) President Kelly TerWisscha

11:01 **ADDITIONS OR DELETIONS TO AGENDA OR CONSENT AGENDA** President TerWisscha

11:04 **CONSENT AGENDA**

- Approve: 1. Minutes of May 13, 2021 meeting
- 2. Financial reports as of May 31, 2021

- Accept: Committee/Subcommittee Minutes
 - 1. Agriculture and Renewable Energy Development 4/15/2021
 - 2. Broadband and Advanced Technology 5/3/2021
 - 3. Business Retention and Expansion/Recruitment 5/7/2021
 - 4. Marketing and Public Relations 4/26/2021
- Committee member resignations/additions
 - 1. Resignation of Ramsey Schaffnit from the Broadband and Advanced Technology Committee
 - 2. Addition of Goldie Smith to the Broadband and Advanced Technology Committee

11:07 **ITEMS REMOVED FROM CONSENT AGENDA** President TerWisscha

11:12 **UNFINISHED BUSINESS**

- 1. Executive Director’s Annual Review President TerWisscha
- 2. Changes to the EDC’s Covid-10 Preparedness Plan Aaron Backman

11:15 **NEW BUSINESS**

- 1. Marketing and Communications Specialist Position Aaron Backman
- 2. Proposed 2022 EDC Budget Aaron Backman

12:05 REPORTS

1. Willmar/Willmar Industrial Park Dave Ramstad/Aaron Backman
2. Economic Development Activity Aaron Backman/Sarah Swedburg
3. Elevate Business Academy Sarah Swedburg
4. Township Broadband Projects Sarah Swedburg

12:45 COMMITTEE REPORTS **[REMINDER: UNLESS A BOARD MEMBER HAS A QUESTION OR NEEDS ACTION ON A COMMITTEE RECOMMENDATION, ONLY COMMITTEES WITH NEW INFORMATION SINCE THE MINUTES INCLUDED IN THE BOARD PACKETS SHOULD REPORT]**

1. Agriculture and Renewable Energy Development Rollie Boll/Sarah Swedburg
2. Broadband and Advanced Technology Donna Boonstra/Sarah Swedburg
3. Business Retention and Expansion/Recruitment Les Heitke/Kelly TerWisscha/
Aaron Backman
4. Finance Aaron Backman
5. Marketing and Public Relations Donna Boonstra/Jesse Gislason/Aaron Backman
6. Leisure Travel Art Benson/Aaron Backman

12:55 WHATS UP?

1:00 ADJOURNMENT President TerWisscha

NEXT MEETING—11:00 a.m., Thursday, July 8, 2021 at the board room of Heritage Bank, 310 First Street South, Willmar and via Zoom