



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

**JOINT OPERATIONS BOARD MEETING
AGENDA**

11:00 a.m., June 10, 2021

Board Room, Heritage Bank, 310 First Street South, Willmar, and via Zoom video conference

11:00 **CALL TO ORDER** (7 members/4 = quorum) President Kelly TerWisscha

11:01 **ADDITIONS OR DELETIONS TO AGENDA OR CONSENT AGENDA** President TerWisscha

11:05 **CONSENT AGENDA**

- Approve: 1. Minutes of May 13, 2021 meeting
- 2. Financial reports as of May 31, 2021

- Accept: Committee/Subcommittee Minutes
 - 1. Agriculture and Renewable Energy Development
 - 2. Broadband and Advanced Technology 4/5/2021
 - 3. Business Retention and Expansion/Recruitment 4/2/2021
 - 4. Marketing and Public Relations 2/22/2021
- Committee member resignations/additions
 - 1. Resignation of Ramsey Schaffnit from the Broadband and Advanced Technology Committee
 - 2. Addition of Goldie Smith to the Broadband and Advanced Technology Committee

11:07 **ITEMS REMOVED FROM CONSENT AGENDA** President TerWisscha

11:10 **UNFINISHED BUSINESS**

- 1. EDC 2021 Planning Session Aaron Backman/Connie Schmoll/Board Members
 - a. Summary Report
 - b. Broadband Goal
 - c. Workforce Development Goal
 - d. Business Support Goal

11:30 **NEW BUSINESS**

12:05 **REPORTS**

1. Actions Approved by the Joint Powers Board Aaron Backman
 - a. Policies and Procedures Manual
 - b. Employee Handbook
 - c. Willmar Child Care Center
2. Willmar/Willmar Industrial Park Dave Ramstad/Aaron Backman
3. Economic Development Activity Aaron Backman/Connie Schmoll
4. Elevate Business Academy Connie Schmoll
5. Township Broadband Projects Connie Schmoll

12:45 **COMMITTEE REPORTS** **[REMINDER: UNLESS A BOARD MEMBER HAS A QUESTION OR NEEDS ACTION ON A COMMITTEE RECOMMENDATION, ONLY COMMITTEES WITH NEW INFORMATION SINCE THE MINUTES INCLUDED IN THE BOARD PACKETS SHOULD REPORT]**

1. Agriculture and Renewable Energy Development Rollie Boll/Connie Schmoll
2. Broadband and Advanced Technology Donna Boonstra/Connie Schmoll
3. Business Retention and Expansion/Recruitment Les Heitke/Kelly TerWisscha/
Aaron Backman
4. Finance Aaron Backman
5. Marketing and Public Relations Donna Boonstra/Jesse Gislason/Aaron Backman
6. Leisure Travel Art Benson/Aaron Backman

12:55 **WHATS UP?**

1:00 **ADJOURNMENT** President TerWisscha

NEXT MEETING—11:00 a.m., Thursday, June 10, 2021 at the board room of Heritage Bank, 310 First Street South, Willmar