



Kandiyohi County & City of Willmar  
ECONOMIC DEVELOPMENT COMMISSION

JOINT OPERATIONS BOARD MEETING  
AGENDA

11:00 a.m., May 12, 2016  
Board Room, EDC Office, Willmar

11:00 CALL TO ORDER (7 members/4 = quorum) . . . . . President Robert Carlson

11:01 ADDITIONS OR DELETIONS TO AGENDA. . . . . President Carlson

11:03 CONSENT AGENDA

- Approve:
1. Minutes of April 14, 2016 meeting
  2. Financial reports as of April 30, 2016
  3. Payment of bills
    - a. Invoice No. KCED0316 from REDstar for \$1,923.75 from the Marketing Committee's budget
    - b. Invoice from MVTV Wireless for \$3,747 from the Blandin WiFi grant funds
    - c. Invoice No. workup-5-2016 188 from WORKUP for \$3,150 for founding membership from May through December 2016
    - d. Invoice from Big River Group, LLC for \$2,200 as budgeted under Office Expenses
    - e. Network break sponsor for Ag & Animal Science Conference 2016 for \$2,000 as budgeted under Sponsor Fees
  4. Removal of committee members
    - a. Justin Mattern, Mike Malone, Jean Marthaler and Paul Smith from the Broadband and Advanced Technology Committee
    - b. Donnel Williamson from the Agriculture and Renewable Energy Development Committee

- Accept: Committee/Subcommittee Minutes
1. Agriculture Investment Planning Subcommittee 4/7 and 19/2016
  2. Broadband and Advanced Technology 4/4/2016
  3. Marketing and Public Relations 3/28/2016
  4. Leisure Travel 4/4/2016

11:05 ITEMS REMOVED FROM CONSENT AGENDA. . . . . President Carlson

11:10 PROGRESS REPORTS

1. Willmar. . . . . Bruce Peterson
2. Willmar Industrial Park. . . . . Aaron Backman
  - a. Shovel-Ready Certification Application Update
3. BNSF Railroad Wye Project. . . . . Bruce Peterson/Aaron Backman
4. Kandiyohi County CEO Student Loan Program Update. . . . . Aaron Backman
5. MinnWest Technology Campus. . . . . Aaron Backman/Connie Schmoll
  - a. Meetings with Prospects

11:50 UNFINISHED BUSINESS

1. Revised 2016 Budget. . . . . Aaron Backman
2. Followup of Strategic Planning Retreat. . . . . Aaron Backman

12:10 NEW BUSINESS

1. Participation and Start-Up Costs for Creating Angel Investment Fund. . . . . Aaron Backman/Connie Schmoll
2. Business Visits and Meetings. . . . . Aaron Backman

12:30 COMMITTEE REPORTS [REMINDER: UNLESS A BOARD MEMBER HAS A QUESTION OR NEEDS ACTION ON A COMMITTEE RECOMMENDATION, ONLY COMMITTEES WITH NEW INFORMATION SINCE THE MINUTES INCLUDED IN THE BOARD PACKETS SHOULD REPORT]

1. Agriculture and Renewable Energy Development. . . . . Rollie Boll/Connie Schmoll
2. Broadband and Advanced Technology. . . . . Donna Boonstra/Linda Kacher/Connie Schmoll
3. Business Retention and Expansion/Recruitment. . . . . Aaron Backman/Connie Schmoll
4. Finance. . . . . Gary Gilman/Bruce Peterson/Aaron Backman
5. Marketing and Public Relations. . . . . Donna Boonstra/Aaron Backman
6. Leisure Travel. . . . . Art Benson/Aaron Backman

1:00 ADJOURNMENT—Next board meeting 11:00 a.m., Thursday, June 9, 2016 at the EDC Office, 222 20<sup>th</sup> Street SE, Willmar