



Kandiyohi County & City of Willmar  
ECONOMIC DEVELOPMENT COMMISSION

JOINT OPERATIONS BOARD MEETING  
AGENDA

11:00 a.m., April 8, 2021  
In-Person and Via ZOOM Video Conference

11:00 CALL TO ORDER (7 members/4 = quorum) . . . . . President Kelly TerWisscha

11:01 ADDITIONS OR DELETIONS TO AGENDA OR CONSENT AGENDA . . . . . President TerWisscha

11:03 CONSENT AGENDA

- Approve:
1. Minutes of March 11, 2021 meeting
  2. Financial reports as of March 31, 2021
  3. Payment of invoices over \$1,000:
    - a. Invoice No. FT000057 in the amount of \$1,005 to MinnWest Technology Foundation for sponsorship of the Partners In Ag Innovation Conference as budgeted
    - b. Invoice from Blane Canada in the amount of \$1,250 as budgeted

- Accept: Committee/Subcommittee Minutes
1. Agriculture and Renewable Energy Development 2/18/2021
  2. Broadband and Advanced Technology 3/1/2021
  3. Business Retention and Expansion/Recruitment 3/5/2021

11:05 ITEMS REMOVED FROM CONSENT AGENDA . . . . . President TerWisscha

11:10 NEW BUSINESS

1. Staff Transition Task Force . . . . . Aaron Backman/President TerWisscha
  - a. Interviews and Recommendation
  - b. Employment Offer and Acceptance
2. Broadband Planning Agreement . . . . . Aaron Backman/Connie Schmoll
  - a. Approve Agreement
  - b. Approve Revising the 2021 Budget
3. Ratify Finance Committee’s Recommendation to Allocate Remainder of Immigrant Business Relief Grant Funds to Willmar Child Care Center . . . . Aaron Backman

11:45 UNFINISHED BUSINESS

1. Ridgewater College Surplus Property Acquisition . . . . . Aaron Backman
2. Boards' Planning Session (9 a.m. to 1:30 p.m., April 14<sup>th</sup>). . . . . Aaron Backman
  - a. Survey

12:05 PROGRESS REPORTS

1. Willmar/Willmar Industrial Park . . . . . Dave Ramstad/Aaron Backman
2. Economic Development Activity . . . . . Aaron Backman/Connie Schmoll
3. Minnesota Pandemic Relief Grant Program Summary . . . . . Aaron Backman/Connie Schmoll
4. Elevate Business Academy . . . . . Connie Schmoll
5. Township Broadband Project. . . . . Connie Schmoll

12:40 COMMITTEE REPORTS

[REMINDER: UNLESS A BOARD MEMBER HAS A QUESTION OR NEEDS ACTION ON A COMMITTEE RECOMMENDATION, ONLY COMMITTEES WITH NEW INFORMATION SINCE THE MINUTES INCLUDED IN THE BOARD PACKETS SHOULD REPORT]

1. Agriculture and Renewable Energy Development . . . . . Rollie Boll/Connie Schmoll
  - a. Industrial Hemp Exploratory Subcommittee
2. Broadband and Advanced Technology . . . . . Donna Boonstra/Connie Schmoll
3. Business Retention and Expansion/Recruitment . . . . . Les Heitke/Kelly TerWisscha/  
Aaron Backman
4. Finance. . . . . Aaron Backman
5. Marketing and Public Relations. . . . . Donna Boonstra/Jesse Gislason/Aaron Backman
6. Leisure Travel . . . . . Art Benson/Aaron Backman

12:50 WHATS UP?

1:00 ADJOURNMENT . . . . . President TerWisscha

NEXT MEETING—11:00 a.m., Thursday, May 13, 2021 at the EDC office, Willmar