



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

JOINT OPERATIONS BOARD MEETING

AGENDA

April 11, 2019, 11:00 a.m.

EDC Office, Willmar

11:00 **CALL TO ORDER** (7 members/4 = quorum) President Kelly TerWisscha

11:01 **ADDITIONS OR DELETIONS TO AGENDA OR CONSENT AGENDA** President TerWisscha

11:03 **CONSENT AGENDA**

- Approve:
 1. Minutes of March 14, 2019 meeting
 2. Financial reports as of March 31, 2019
 3. Transfer \$35,000 USDA grant funds for Simply Shrimp to Christianson PLLP
 4. Payment of REDstar bill for \$2,266.67 from the Marketing and Public Relation Committee’s budget
- Accept: Committee/Subcommittee Minutes
 1. Agriculture and Renewable Energy Development 2/21/2019
 2. Broadband and Advanced Technology 3/4/2019
 3. Business Retention Expansion/Recruitment 3/1/2019
 4. Leisure Travel 3/4/2019
 5. Marketing and Public Relations 2/25/2019

11:05 **ITEMS REMOVED FROM CONSENT AGENDA** President TerWisscha

11:10 **UNFINISHED BUSINESS**

1. Annual Planning Session Review Aaron Backman
 - a. 2019 Planning Session Summary (Draft)
 - b. Presentation and Discussion of Action Planning Worksheets (Drafts)

11:50 **NEW BUSINESS**

12:15 **PROGRESS REPORTS**

- 1. Willmar/Willmar Industrial Park Sara Swedburg/Aaron Backman
- 2. Child Care Initiative. Aaron Backman
- 3. Diverse Business Initiative Aaron Backman
- 4. Retail Business Design Workshops Aaron Backman/Sarah Swedburg
- 5. Business Visits and Meetings Aaron Backman

12:45 **COMMITTEE REPORTS** [REMINDER: UNLESS A BOARD MEMBER HAS A QUESTION OR NEEDS ACTION ON A COMMITTEE RECOMMENDATION, ONLY COMMITTEES WITH NEW INFORMATION SINCE THE MINUTES INCLUDED IN THE BOARD PACKETS SHOULD REPORT]

- 1. Agriculture and Renewable Energy Development Rollie Boll
- 2. Broadband and Advanced Technology Donna Boonstra
- 3. Business Retention and Expansion/Recruitment Les Heitke/Kelly TerWisscha/
Aaron Backman
- 4. Finance. Kerry Johnson/Aaron Backman
- 5. Marketing and Public Relations Donna Boonstra/Jesse Gislason/Aaron Backman
- 6. Leisure Travel Art Benson/Aaron Backman

1:00 **ADJOURNMENT**—Next board meeting **11:00 a.m., Thursday, May 9, 2019** at the EDC Office, 222 20th Street SE, Willmar