



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

**JOINT OPERATIONS BOARD MEETING
AGENDA**

**11:00 a.m., March 9, 2017
Board Room, EDC Office, Willmar**

11:00 **CALL TO ORDER** (7 members/4 = quorum) President Donna Boonstra

11:01 **ADDITIONS OR DELETIONS TO AGENDA OR CONSENT AGENDA**. President Boonstra

11:02 CONSENT AGENDA

- Approve:
1. Minutes of February 9, 2017 meeting
 2. Financial reports as of February 28, 2017
 3. Payment of \$1,100 to Blane Canada for annual Synchronist user fees as budgeted
 4. Addition of committee members:
 - a. Ryan Thielen and Deb Geister to Marketing and Public Relations
 - b. Dean Steinwand to Business Retention and Expansion/Recruitment

- Accept:
- Committee/Subcommittee Minutes
1. Agriculture and Renewable Energy Development 1/19/2017
 - a. Ag Producers' Survey Subcommittee 2/6/2017
 2. Broadband and Advanced Technology 2/6/2017
 3. Business Retention Expansion/Recruitment (BRE/R) 1/20/2017
 4. Marketing and Public Relations 1/23/2017
 5. Leisure Travel 12/5/2016

11:04 **ITEMS REMOVED FROM CONSENT AGENDA**. President Boonstra

11:10 PROGRESS REPORTS

1. Willmar/Willmar Industrial Park. Bruce Peterson/Aaron Backman
2. Business Retention and Expansion Grant for Diverse Businesses. Aaron Backman

3. Ag Producers BRE Survey. Connie Schmoll
4. West Central Angel Fund I.. . . . Connie Schmoll
5. Business Visits and Meetings. Aaron Backman/Connie Schmoll

12:00 UNFINISHED BUSINESS

1. Broadband General Obligation Bond Interest Commitment. Aaron Backman
2. Boards’ Strategic Planning Session. Aaron Backman
(March 23, 2017 9:00 a.m. to 3:00 p.m. at Westby Observatory, Prairie Woods Environmental Learning Center)
3. Highway 23 Coalition Transportation Summit. Aaron Backman

12:40 NEW BUSINESS

1. Concorde Bank CD for \$103,548.44 maturing 4/15/2017. President Boonstra

12:50 COMMITTEE REPORTS [REMINDER: UNLESS A BOARD MEMBER HAS A QUESTION OR NEEDS ACTION ON A COMMITTEE RECOMMENDATION, ONLY COMMITTEES WITH NEW INFORMATION SINCE THE MINUTES INCLUDED IN THE BOARD PACKETS SHOULD REPORT]

1. Agriculture and Renewable Energy Development. Rollie Boll/Connie Schmoll
2. Broadband and Advanced Technology.. . . . Donna Boonstra/Connie Schmoll
3. Business Retention and Expansion/Recruitment. Kelly TerWisscha/Connie Schmoll
4. Finance. Gary Gilman/Bruce Peterson/Aaron Backman
5. Marketing and Public Relations. Donna Boonstra/Aaron Backman
6. Leisure Travel. Art Benson/Aaron Backman

1:00 ADJOURNMENT—Next board meeting **11:00 a.m., Thursday, April 13, 2017** at the EDC Office, 222 20th Street SE, Willmar