



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

**JOINT OPERATIONS BOARD MEETING
AGENDA**

**11:00 a.m., March 10, 2016
Board Room, EDC Office, Willmar**

11:00 **CALL TO ORDER** (7 members/4 = quorum) President Robert Carlson

11:01 **ADDITIONS OR DELETIONS TO AGENDA** President Carlson

11:03 CONSENT AGENDA

- Approve:
1. Minutes of February 11, 2016 meeting
 2. Financial reports as of February 29, 2016
 3. Payment of bills
 - a. Invoice KCEDJan16 from REDstar for \$4,541.25 from the Marketing and Public Relations Committee’s budget
 4. Committee member changes:
 - a. Removal of Jamil Farhat from the Agriculture Investment Planning Subcommittee
 - b. Addition of Travis Prentice to the BRE/R Workforce Subcommittee
 - c. Addition of Kim Larson to the Agriculture and Renewable Energy Development Committee

- Accept: Committee Minutes
1. Agriculture and Renewable Energy Development 1/21 and 2/18/2016
 - a. Agriculture Investment Planning Subcommittee 2/4/2016
 2. Broadband and Advanced Technology 2/1/2016
 3. Business Retention and Expansion/Recruitment 1/20/2016
 - a. BRE Workforce Subcommittee 1/19 and 2/16/2016
 4. Finance 2/9/2016

11:05 **ITEMS REMOVED FROM CONSENT AGENDA** President Carlson

11:10 PROGRESS REPORTS

1. Willmar Bruce Peterson
2. Willmar Industrial Park Aaron Backman
 - a. Shovel-ready certification
3. BNSF Railroad Wye Project Aaron Backman
4. EDC/MinnWest Technology Campus Aaron Backman/Connie Schmoll

11:50 UNFINISHED BUSINESS

12:10 NEW BUSINESS

1. Strategic planning session time frame and facilitator Aaron Backman
2. Site visits Aaron Backman/Connie Schmoll
3. Sound proofing Aaron Backman/Connie Schmoll

12:30 COMMITTEE REPORTS [REMINDER: UNLESS A BOARD MEMBER HAS A QUESTION OR NEEDS ACTION ON A COMMITTEE RECOMMENDATION, ONLY COMMITTEES WITH NEW INFORMATION SINCE THE MINUTES INCLUDED IN THE BOARD PACKETS SHOULD REPORT]

1. Agriculture and Renewable Energy Development Rollie Boll/Connie Schmoll
2. Broadband and Advanced Technology Donna Boonstra/Linda Kacher/Connie Schmoll
3. Business Retention and Expansion/Recruitment Bob Carlson/Aaron Backman
4. Finance Gary Gilman/Bruce Peterson/Aaron Backman
5. Marketing and Public Relations Donna Boonstra/Connie Schmoll
6. Leisure Travel Art Benson/Aaron Backman

1:00 ADJOURNMENT—Next board meeting **11:00 a.m., Thursday, April 14, 2016** at the EDC Office, 222 20th Street SE, Willmar