



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

**JOINT POWERS BOARD OF COMMISSIONERS MEETING
AGENDA**

11:30 a.m., October 28, 2021

EDC Office, 222 20th Street SE, Willmar and Via ZOOM Video Conference

CALL TO ORDER (6 members/4 = quorum). Chairperson Roland Nissen

APPROVAL OF AGENDA Chairperson Nissen

APPROVE MINUTES (July 22, 2021 and October 14, 2021 meetings) Chairperson Nissen

FINANCIAL REPORTS (as of July 31, August 31 and September 30, 2021) Aaron Backman

UNFINISHED BUSINESS

NEW BUSINESS

1. 2020 Audit Presentation. Scott Van Buren
Westberg Eischens

- 2. Ratify Actions of Joint Operations Board
 - a. Revolving Loan Fund LoansSarah Swedburg
 - i. Groom Zone LLC
 - ii. Cheers of Raymond, MN. Inc.
 - b. Renewal of Certificate of Deposit at United Prairie Bank Aaron Backman
 - c. Amend 2021 Budget. Aaron Backman

3. 2022 Employee Health Insurance Aaron Backman

4. Subaward Agreement for ARPA Funds with Kandiyohi County Aaron Backman

REPORTS

1. Economic Development Activity Aaron Backman/Sarah Swedburg

- 2. Elevate Business Academy Sarah Swedburg
- 3. Committee Highlights (as time allows)
 - a. Agriculture and Renewable Energy Development. Sarah Swedburg
 - i. Industrial Hemp Exploratory Subcommittee
 - b. Broadband and Advanced Technology Chairperson Nissen/Sarah Swedburg
 - c. Business Retention and Expansion/Recruitment. Aaron Backman/Sarah Swedburg
 - d. Finance Aaron Backman
 - e. Marketing and Public Relations. Aaron Backman
 - f. Leisure Travel Aaron Backman

ADJOURNMENT

NEXT MEETING—The annual meeting is **11:30 a.m., Thursday, January 27, 2022** at the EDC Office and via Zoom video conference