



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

JOINT POWERS BOARD OF COMMISSIONERS ANNUAL MEETING

AGENDA

11:30 a.m., January 25, 2018
EDC Office, 222 20th Street SE, Willmar

CALL TO ORDER..... Vice Chairperson Kathy Schwantes

APPROVE MINUTES (October 26, 2017 meeting)..... Vice Chair Schwantes

TREASURER'S REPORTS (as of October 31, November 30 and December 31, 2017)..... Aaron Backman

ANNUAL MEETING

- 1. Election of 2018 officers. Vice Chair Schwantes
- 2. Appointments to Joint Operations Board. New Chair
- 3. 2018 Standing Committees/Subcommittees and Members. New Chair
- 4. Appointment of Official Legal Counsel..... New Chair
- 5. Selection of Official Newspaper. New Chair
- 6. Regular Meeting Time, Date and Location..... New Chair
- 7. Appointment of Liaison to EDC Joint Operations Board..... New Chair
- 8. Appointment of Board Members to Audit Committee..... New Chair

PROGRESS REPORTS

- 1. Willmar/Willmar Industrial Park..... Aaron Backman
- 2. Glacial Ridge Hospitality. Aaron Backman
- 3. Highway 23 Coalition..... Aaron Backman
- 4. Business Visits and Meetings. Aaron Backman/Connie Schmoll

UNFINISHED BUSINESS

NEW BUSINESS

1. 2018 Employee Health Insurance..... Aaron Backman
2. Vacation and Sick Leave for Business Development Specialist. Aaron Backman
3. Annual Planning Session. Aaron Backman
4. Ratify Actions by Joint Operations Board..... New Chair
 - a. Recommendation of James M. Ruff, Inc. to conduct the 2017 Audit
 - b. Approve signing a new Intercreditor Agreement for Peaceful Thymes refinancing of loan with Southwest Initiative Foundation

ADJOURNMENT—Next regular meeting is 11:30 a.m., Thursday, April 26, 2018 at the EDC Office, 222 20th Street SE, Willmar