



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

**JOINT OPERATIONS BOARD (OB) ANNUAL MEETING
AGENDA**

11:00 a.m., January 13, 2022

**Community Room, Heritage Bank 310 First Street SW, Willmar
and Via ZOOM Video Conference**

11:00 **CALL TO ORDER** (7 members/4 = quorum) President Kelly Terwisscha

11:01 **ADDITIONS OR DELETIONS TO AGENDA OR CONSENT AGENDA** President TerWisscha

11:03 **CONSENT AGENDA**

- Approve:
1. Minutes of December 9, 2021
 2. Financial reports as of December 31, 2021
 3. Payment of the following:
 - a. \$5,470 to Minnesota Counties Intergovernmental Trust for insurance (property/liability/cyber/duty \$4,982 and workers compensation \$488)
 - b. \$34,000 to the Willmar Lakes Area Convention & Visitors Bureau as budgeted per the Tourism Partnership Agreement
 4. Removal and Addition of Committee Members
 - a. Removal of Bob Meyerson from the Industrial Hemp Exploratory Subcommittee, Glenn Otteson from the Broadband and Advanced Technology Committee and Brittany VanDerBill from the Marketing and Public Relations Committee
 - b. Addition of Chris Radel and Nate Reuss to the Agriculture and Renewable Energy Development Committee

- Accept: Committee/Subcommittee Minutes
1. Agriculture and Renewable Energy Development 9/16 and 11/18/2021
 2. Broadband and Advanced Technology 12/6/2021
 3. Finance 11/9/2021
 5. Marketing and Public Relations 11/22/2021

11:05 **ITEMS REMOVED FROM CONSENT AGENDA** President TerWisscha

11:10 UNFINISHED BUSINESS

11:20 NEW BUSINESS

1. Broadband Planning Agreement for 2022 Connie Schmoll/Aaron Backman
2. Audit Requests for Proposals. Aaron Backman
3. 2022 Planning Session Aaron Backman
4. Chamber Connection Aaron Backman
5. Recognition of Rollie Boll President TerWisscha

12:00 ANNUAL MEETING

1. Regular Board Meeting Date, Time and Location President TerWisscha
2. Election of 2022 Officers President TerWisscha
3. Assignment of Board Members to Standing Committees. President TerWisscha

For information only, board members served on the following in 2021:

- Ag Committee—Rollie Boll
- Broadband and Advanced Technology Committee—Donna Boonstra
- BRE/R Committee—Les Heitke and Kelly TerWisscha
- Finance Committee—Abdullahi Awale
- Marketing and Public Relations Committee—Donna Boonstra and Jesse Gislason
- Leisure Travel (CVB)—Art Benson

12:30 REPORTS

1. Economic Development Activity Justice Walker/Aaron Backman/Sarah Swedburg
2. Elevate Business Academy Sarah Swedburg

12:45 COMMITTEE REPORTS

1. Agriculture and Renewable Energy Development Rollie Boll/Sarah Swedburg
 - a. Industrial Hemp Exploratory Subcommittee Sarah Swedburg
2. Broadband and Advanced Technology Donna Boonstra/Sarah Swedburg
 - a. County Broadband Projects
3. Business Retention and Expansion/Recruitment. Les Heitke/Kelly TerWisscha/
Aaron Backman/Sarah Swedburg

- 4. Finance. Abdullahi Awale/Aaron Backman/Sarah Swedburg
- 5. Marketing and Public Relations. Donna Boonstra/Jesse Gislason/Kelsey Olson
- 6. Leisure Travel Art Benson/Aaron Backman

12:55 **WHAT'S UP.** Board Members

1:00 **ADJOURNMENT** President TerWisscha

NEXT MEETING—The next regular board meeting is **11:00 a.m., Thursday, February 10, 2022** at the Community Room of Heritage Bank, 310 First Street SW, Willmar, and via ZOOM video conference