

**KANDIYOHI COUNTY AND CITY OF WILLMAR ECONOMIC DEVELOPMENT COMMISSION  
DOING BUSINESS AS**



**JOINT OPERATIONS BOARD MEETING  
AGENDA**

**11:00 a.m., June 13, 2024**

**Community Room, Heritage Bank, Willmar and Via ZOOM Video Conference**

11:00 **CALL TO ORDER** (6 members/4 = quorum) . . . . . President Jesse Gislason

11:01 **ADDITIONS OR DELETIONS TO AGENDA OR CONSENT AGENDA** . . . . . President Gislason

11:02 **CONSENT AGENDA**

- Approve: 1. Minutes of May 9, 2024  
2. Financial reports as of May 31, 2024  
3. Paying invoice for April from United Community Action Partnership for the  
Childcare Community Coordinator in the amount of \$3,413.46 as budgeted
- Accept: Committee/Subcommittee Minutes  
1. Agriculture and Renewable Energy Development 4/18/2024  
2. Broadband and Advanced Technology 5/6/2024  
3. Marketing and Public Relations 4/22/2024

11:04 **ITEMS REMOVED FROM CONSENT AGENDA** . . . . . President Gislason

11:06 **UNFINISHED BUSINESS**

1. KCED Office Relocation Update . . . . . Aaron Backman  
2. Executive Director Search Update. . . . . Aaron Backman

11:32 **NEW BUSINESS**

1. Budget Authority in Absence of Executive Director. . . . . Aaron Backman  
2. 2025 Proposed Budget . . . . . Aaron Backman/Michelle Marotzke  
3. Elevate Contract Extension with Sarah Swedburg . . . . . Michelle Marotzke

**11:35 REPORTS**

1. Economic Development Activity . . Christopher Corbett/Aaron Backman/Michelle Marotzke
2. Elevate Community Business Academy . . . . . Michelle Marotzke
3. Child Care Program . . . . . Michelle Marotzke/Tanna Stucky

**12:00 COMMITTEE HIGHLIGHTS**

1. Agriculture and Renewable Energy Development . . . . . Noah Hultgren/Michelle Marotzke
  - a. Industrial Hemp Exploratory Subcommittee
2. Broadband and Advanced Technology . . . . . Jesse Gislason/Michelle Marotzke
3. Business Retention and Expansion/Recruitment . . . . . Corky Berg/Les Heitke/  
Mary Warszynski/Aaron Backman
4. Finance . . . . . Aaron Backman/Michelle Marotzke
5. Marketing and Public Relations . . . . . Jesse Gislason/Kelsey Olson
6. Leisure Travel . . . . . Art Benson/Kelsey Olson

**12:10 WHAT'S UP.** . . . . . Board Members/Staff/Guests

**12:15 ADJOURNMENT** . . . . . President Gislason

**NEXT MEETING**—The next regular board meeting is **11:00 a.m., Thursday, July 11, 2024** at the Community Room of Heritage Bank, 310 First Street SW, Willmar, and via ZOOM video conference