



JOINT POWERS BOARD OF COMMISSIONERS MEETING
AGENDA
11:30 a.m., July 27, 2023
EDC Board Room, Willmar and Via ZOOM Video Conference

CALL TO ORDER Chairperson Julie Asmus

ADDITIONS OR DELETIONS TO AGENDA Chairperson Asmus

APPROVE MINUTES (April 27, 2023) Chairperson Asmus

FINANCIAL REPORTS (as of April 30, May 31 and June 30, 2023) Aaron Backman

UNFINISHED BUSINESS

1. Discussion and Adoption of the 2023-2026 Strategic Plan Aaron Backman/Board Members
2. EDC Rebranding Aaron Backman/Sarah Swedburg/Kelsey Olson

NEW BUSINESS

1. Paid Family and Medical Leave Act Aaron Backman
2. Executive Director's Annual Review Chair Asmus/Vice Chair Steve Gardner
3. Shared Childcare Position with UCAP Aaron Backman/Sarah Swedburg
 - a. Job Description
 - b. Memorandum of Understanding
4. 2024 Proposed Budget Aaron Backman
5. Donation from Willmar Area Development Corporation Aaron Backman
 - a. Ratify donation to City of Atwater recommended by Joint Operations Board
6. Future Board Meetings Chair Asmus

7. Upcoming Workforce Development Events Aaron Backman/Kelsey Olson
 - a. Virtual Business Resource One Stop Shop, August 17
 - b. Caring Virtual Career Fair (Medical), Tentatively September 14
 - c. Minnesota Manufacturing Career Fair, October 12

REPORTS AND COMMITTEE HIGHLIGHTS

1. Economic Development Activity Aaron Backman/Sarah Swedburg
2. Elevate Community Business Academy Sarah Swedburg
 - a. Ratify Creation of Advisory Committee
3. Agriculture and Renewable Energy Development Sarah Swedburg
 - a. Industrial Hemp Exploratory Subcommittee
4. Broadband and Advanced Technology Roger Imdieke/Sarah Swedburg
5. Business Retention and Expansion/Recruitment Corky Berg/Roger Imdieke/Steve Gardner/
Aaron Backman/Sarah Swedburg
6. Finance Aaron Backman/Sarah Swedburg
 - a. Ratify loan to Paul's Tree Work LLC
7. Marketing and Public Relations Kelsey Olson

ADJOURNMENT Chair Asmus

NEXT MEETING—The next regular meeting is **11:30 a.m., Thursday, October 26, 2023** at the EDC Board Room and via ZOOM video conference