



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

**JOINT OPERATIONS BOARD (OB) MEETING
AGENDA**

11:00 a.m., June 8, 2023

Community Room, Heritage Bank, N.A., Willmar and Via ZOOM Video Conference

11:00 **CALL TO ORDER** (6 members/4 = quorum) President Art Benson

11:01 **ADDITIONS OR DELETIONS TO AGENDA OR CONSENT AGENDA** President Benson

11:02 **CONSENT AGENDA**

- Approve:
1. Minutes of May 11, 2023
 2. Financial reports as of May 31, 2023
 3. Removal of committee members:
 - a. Laura Arne from the Industrial Hemp Exploratory Subcommittee
 - b. Sam Romain from the Marketing & Public Relations Committee
 4. Payment of invoices over \$2,500:
 - a. Second quarter disbursement to the Willmar Lakes Area Convention & Visitors Bureau in the amount of \$8,500

- Accept: Committee/Subcommittee Minutes
1. Broadband and Advanced Technology 5/1/2023
 2. Finance 4/11/2023
 3. Marketing and Public Relations 4/24/2023
 4. Leisure Travel 5/1/2023

11:05 **ITEMS REMOVED FROM CONSENT AGENDA** President Benson

11:15 **UNFINISHED BUSINESS**

11:45 **NEW BUSINESS**

1. Willmar Area Development Corporation contribution Aaron Backman
2. Juneteenth Holiday Aaron Backman

- 3. Paid Family and Medical Leave Act Aaron Backman
- 4. Contracted Childcare Position with UCAP. Aaron Backman/Sarah Swedburg
- 5. 2024 Budget Aaron Backman

12:00 REPORTS

- 1. Economic Development Activity Jacob Kolander/Justice Walker/Leslie Valiant/
Aaron Backman/Sarah Swedburg
- 2. Elevate Community Business Academy. Sarah Swedburg
- 3. Grants. Sarah Swedburg
 - a. Child Care Economic Development Grant
 - b. Main Street Economic Revitalization Program

12:35 COMMITTEE REPORTS

- 1. Agriculture and Renewable Energy Development Abdulcadir Gaal/Sarah Swedburg
 - a. Industrial Hemp Exploratory Subcommittee Sarah Swedburg
- 2. Broadband and Advanced Technology Jesse Gislason/Sarah Swedburg
- 3. Marketing and Public Relations Jesse Gislason/Kelsey Olson
- 4. Business Retention and Expansion/Recruitment Les Heitke/Mary Warszynski/
Aaron Backman/Sarah Swedburg
- 5. Finance. Kelly TerWisscha/Aaron Backman/Sarah Swedburg
- 6. Leisure Travel Art Benson/Kelsey Olson

12:55 WHAT'S UP. Board Members

1:00 ADJOURNMENT President Benson

NEXT MEETING—The next regular board meeting is **11:00 a.m., Thursday, July 13, 2023** at the Community Room of Heritage Bank, 310 First Street SW, Willmar, and via ZOOM video conference