



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

**JOINT OPERATIONS BOARD (OB) ANNUAL MEETING
AGENDA**

11:00 a.m., January 12, 2023

Four Season Shelter, Robbins Island, Willmar and Via ZOOM Video Conference

11:00 **CALL TO ORDER** (7 members/4 = quorum) President Art Benson

11:01 **ADDITIONS OR DELETIONS TO AGENDA OR CONSENT AGENDA** President Benson

11:03 **CONSENT AGENDA**

- Approve:
1. Minutes of December 8, 2022
 2. Financial reports as of December 31, 2022
 3. Payment of the following:
 - a. \$4,583 to Minnesota Counties Intergovernmental Trust for insurance (property/liability/cyber/duty \$4,192 and workers compensation \$391)
 - b. \$8,500 (quarterly payment) to the Willmar Lakes Area Convention & Visitors Bureau
 4. Addition and Removal of Committee Members
 - a. Addition of Duane Anderson to the Broadband and Advanced Technology Committee
 - b. Removal of Dean Bouta from the Broadband and Advanced Technology Committee

- Accept:
- Committee/Subcommittee Minutes
1. Agriculture and Renewable Energy Development 11/17/2022
 2. Broadband and Advanced Technology 12/12/2022
 3. Finance 11/15/2022
 4. Marketing and Public Relations 11/28/2022
 5. Leisure Travel 8/1, 10/10, 11/7 and 12/5

11:05 **ITEMS REMOVED FROM CONSENT AGENDA** President Benson

11:10 **UNFINISHED BUSINESS**

11:20 NEW BUSINESS

1. 2023 Planning Session Aaron Backman
2. Recognition of Retiring Board Member Donna Boonstra President Benson

12:00 ANNUAL MEETING

1. Regular Board Meeting Date, Time and Location President Benson
2. Election of 2023 Officers President Benson
3. Assignment of Board Members to Standing Committees. President Benson

For information only, board members served on the following in 2022:

- Ag Committee—Abdulcadir Gaal
- Broadband and Advanced Technology Committee—Donna Boonstra
- BRE/R Committee—Les Heitke and Mary Warszynski
- Finance Committee—Kelly TerWisscha
- Marketing and Public Relations Committee—Donna Boonstra and Jesse Gislason
- Leisure Travel (CVB)—Art Benson

12:30 REPORTS

1. Economic Development Activity Leslie Valiant/Aaron Backman/Sarah Swedburg
2. Elevate Community Business Academy Sarah Swedburg

12:45 COMMITTEE REPORTS

1. Agriculture and Renewable Energy Development Abdulcadir Gaal/Sarah Swedburg
 - a. Industrial Hemp Exploratory Subcommittee Sarah Swedburg
2. Broadband and Advanced Technology Sarah Swedburg
3. Business Retention and Expansion/Recruitment. Les Heitke/Mary Warszynski/
Aaron Backman/Sarah Swedburg
4. Finance. Kelly TerWisscha/Aaron Backman/Sarah Swedburg
 - a. Possible ratification of loan approvals
5. Marketing and Public Relations. Jesse Gislason/Kelsey Olson
 - a. Redwood Valley Technical Solutions Proposal for Website Redesign
6. Leisure Travel Art Benson/Aaron Backman

12:55 **WHAT'S UP**..... Board Members

1:00 **ADJOURNMENT**..... President Benson

NEXT MEETING—The next regular board meeting is **11:00 a.m., Thursday, February 9, 2023** at the Community Room of Heritage Bank, 310 First Street SW, Willmar, and via ZOOM video conference