



Kandiyohi County & City of Willmar  
ECONOMIC DEVELOPMENT COMMISSION

**JOINT OPERATIONS BOARD (OB) MEETING  
AGENDA**

**11:00 a.m., October 13, 2022**

**Community Room, Heritage Bank, N.A., Willmar and via ZOOM Video Conference**

**11:00 CALL TO ORDER (7 members/4 = quorum) . . . . . President Art Benson**

**11:01 ADDITIONS OR DELETIONS TO AGENDA OR CONSENT AGENDA . . . . . President Benson**

**11:03 CONSENT AGENDA**

- Approve:
1. Minutes of September 8, 2022
  2. Financial reports as of September 30, 2022
  3. Payment of Invoice No. 0297716 from Bolton & Menk in the amount of \$7,403.50 from the TIGER II Grant/Wye line of the budget

- Accept:
- Committee/Subcommittee Minutes
1. Agriculture and Renewable Energy Development 8/19/2022
  2. Broadband and Advanced Technology 8/1 and 8/29/2022
  3. Marketing and Public Relations 8/22/2022

**11:05 ITEMS REMOVED FROM CONSENT AGENDA . . . . . President Benson**

**11:10 NEW BUSINESS**

1. Willmar Lakes Area Convention & Visitors Bureau (CVB) . . . . . Aaron Backman/Beth Fischer
  - a. Annual Work Plan
  - b. Annual Tourism Marketing Allocation
2. 2021 Audit Presentation . . . . . Scott Van Buren
3. Property/Casualty & Workers Comp Insurance Quotes . . . . . Aaron Backman
4. Broadband Stipend Agreement with Kandiyohi County . . . Aaron Backman/Sarah Swedburg

**12:10 UNFINISHED BUSINESS**

1. Kandiyohi County Housing Study Update . . . . . Aaron Backman

**12:20 REPORTS**

1. Economic Development Activity . . . . . Justice Walker/Aaron Backman/Sarah Swedburg
2. Elevate Community Business Academy . . . . . Sarah Swedburg

**12:40 COMMITTEE REPORTS**

[UNLESS A BOARD MEMBER HAS A QUESTION OR NEEDS ACTION ON A COMMITTEE RECOMMENDATION, ONLY COMMITTEES WITH NEW INFORMATION SINCE THE MINUTES INCLUDED IN THE BOARD PACKETS SHOULD REPORT]

1. Agriculture and Renewable Energy Development . . . . . Abdulcadir Gaal/Sarah Swedburg
  - a. Industrial Hemp Exploratory Subcommittee
2. Broadband and Advanced Technology . . . . . Donna Boonstra/Sarah Swedburg
3. Business Retention and Expansion/Recruitment . . . . . Les Heitke/Mary Warszynski/Aaron Backman/Sarah Swedburg
  - a. Virtual Job Fair Update
4. Finance . . . . . Kelly TerWisscha/Aaron Backman/Sarah Swedburg
  - a. Possible Loan Ratification
5. Marketing and Public Relations . . . . . Donna Boonstra/Jesse Gislason/Kelsey Olson
6. Leisure Travel . . . . . Art Benson/Aaron Backman

**12:50 WHAT'S UP. . . . . Board Members**

**1:00 ADJOURNMENT . . . . . President Benson**

**NEXT MEETING**—The next regular board meeting is **11:00 a.m., Thursday, November 10, 2022** at the Community Room of Heritage Bank, Willmar, and via ZOOM video conference