



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

**JOINT OPERATIONS BOARD (OB) MEETING
AGENDA**

11:00 a.m., April 14, 2022

**Community Room, Heritage Bank 310 First Street SW, Willmar
and Via ZOOM Video Conference**

11:00 **CALL TO ORDER** (7 members/4 = quorum) President Art Benson

11:01 **ADDITIONS OR DELETIONS TO AGENDA OR CONSENT AGENDA** President Benson

11:03 **CONSENT AGENDA**

- Approve:
1. Minutes of March 10, 2022
 2. Financial reports as of March 31, 2022
 3. Payments of bills over \$2500:
 - a. Payment of bill from Connie Schmoll in the amount of \$3,723 under the Broadband Planning Agreement as budgeted
 - b. Payment of 2022 Willmar Lakes Area Vision 2040 Investment for Infrastructure Stakeholder in the amount of \$2500.
 - c. Payment for use of Park Event Center for Highway 23 Coalition Annual Meeting in the amount of \$4677.81 (to be reimbursed by Highway 23 Coalition)
 3. Resignations and additions of committee members:
 - a. Resignation of Dean Steinwand from the Business, Retention and Expansion/Recruitment (BRE) Committee
 - b. Addition of Kelsey Vosika to the BRE Committee

- Accept: Committee/Subcommittee Minutes
1. Industrial Hemp Exploratory Subcommittee 2/14/2022
 2. Broadband and Advanced Technology 3/7 and 4/4/2022
 3. BRE 12/3/2021
 4. Marketing and Public Relations 2/28/2022

11:05 **ITEMS REMOVED FROM CONSENT AGENDA** President Benson

11:15 **UNFINISHED BUSINESS**

1. 2022 Strategic Planning Session Followup Aaron Backman

11:30 **NEW BUSINESS**

1. Replacement for Abdullahi Awale on Joint Operations Board Aaron Backman
2. Upcoming Conferences Sarah Swedburg

12:00 **REPORTS**

1. Economic Development Activity Justice Walker/Aaron Backman/Sarah Swedburg
2. Elevate Community Business Academy Sarah Swedburg

12:30 **COMMITTEE REPORTS**

[REMINDER: UNLESS A BOARD MEMBER HAS A QUESTION OR NEEDS ACTION ON A COMMITTEE RECOMMENDATION, ONLY COMMITTEES WITH NEW INFORMATION SINCE THE MINUTES INCLUDED IN THE BOARD PACKETS SHOULD REPORT]

1. Agriculture and Renewable Energy Development Abdullahi Awale/Sarah Swedburg
 - a. Industrial Hemp Exploratory Subcommittee
2. Broadband and Advanced Technology Donna Boonstra/Sarah Swedburg
3. BRE Les Heitke/Aaron Backman/Sarah Swedburg
 - a. West Central Minnesota Area Job Fair
4. Finance Kelly TerWisscha/Aaron Backman/Sarah Swedburg
 - a. Deferral of loan payments by Groom Zone
5. Marketing and Public Relations Donna Boonstra/Jesse Gislason/Kelsey Olson
6. Leisure Travel Art Benson/Aaron Backman

12:50 **WHAT'S UP** Board Members

1:00 **ADJOURNMENT** President Benson

NEXT MEETING—The next regular board meeting is **11:00 a.m., Thursday, May 12, 2022** at the Community Room of Heritage Bank, 310 First Street SW, Willmar, and via ZOOM video conference