



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

**JOINT OPERATIONS BOARD MEETING
AGENDA**

**11:00 a.m., December 13, 2018
EDC Board Room, 222 20th Street SE, Willmar**

11:00 **CALL TO ORDER** (7 members/4 = quorum) President Donna Boonstra

11:02 **ADDITIONS OR DELETIONS TO AGENDA OR CONSENT AGENDA** President Boonstra

11:04 **CONSENT AGENDA**

- Approve:
1. Minutes of November 8, 2018 meeting
 2. Financial reports as of November 30, 2018
 3. Payment of bills:
 - a. James M. Ruff, Inc. in the amount of \$3,970 to be paid as budgeted for the 2017 audit
 4. Removal of Bob Carlson from the Finance Committee

- Accept:
- Committee/Subcommittee Minutes
1. Broadband and Advanced Technology 11/5/2018
 2. Business Retention and Expansion/Recruitment 11/2/2018
 3. Marketing and Public Relations 10/22/2018
 4. Leisure Travel 10/1/2018

11:06 **ITEMS REMOVED FROM CONSENT AGENDA** President Boonstra

11:16 **UNFINISHED BUSINESS**

11:30 **NEW BUSINESS**

1. Willmar Planning. Sarah Swedburg
2. Request from Renville County EDA Aaron Backman
3. Midtown Plaza Elevator Project Aaron Backman

12:00 PROGRESS REPORTS

1. Willmar/Willmar Industrial Park Bruce Peterson/Aaron Backman
2. Neighborhood Development Center (NDC) Connie Schmoll
3. Historic 313 Building Update Aaron Backman
4. 2018 Goals
 - a. Child Care Initiative Connie Schmoll
 - b. Diverse Business Initiative Aaron Backman
 - i. Willmar Area Multicultural Business Center Acquisition Update
 - c. Opportunity Zones Connie Schmoll
 - d. Transportation Infrastructure Aaron Backman
 - i. Highway 23 Coalition
5. Business Visits and Meetings Aaron Backman/Connie Schmoll

12:45 COMMITTEE REPORTS [REMINDER: UNLESS A BOARD MEMBER HAS A QUESTION OR NEEDS ACTION ON A COMMITTEE RECOMMENDATION, ONLY COMMITTEES WITH NEW INFORMATION SINCE THE MINUTES INCLUDED IN THE BOARD PACKETS SHOULD REPORT]

1. Agriculture and Renewable Energy Development Rollie Boll/Connie Schmoll
2. Broadband and Advanced Technology Donna Boonstra/Connie Schmoll
3. Business Retention and Expansion/Recruitment Les Heitke/Kelly TerWisscha/
Aaron Backman
4. Finance Bob Carlson/Kerry Johnson/Bruce Peterson/Aaron Backman
5. Marketing and Public Relations Donna Boonstra/Aaron Backman
6. Leisure Travel Art Benson/Aaron Backman

12:50 RECOGNITION OF RETIRING DIRECTOR President Boonstra

1:00 ADJOURNMENT

NEXT MEETING—Annual board meeting **11:00 a.m., Thursday, January 10, 2019**, EDC Board Room