

**KANDIYOHI COUNTY AND CITY OF WILLMAR ECONOMIC DEVELOPMENT COMMISSION (EDC)**  
**FINANCE COMMITTEE**  
**MINUTES**  
**April 28, 2020**  
**Via Teleconference**

Present: Matt Behm, Nick Dalton, Kerry Johnson, Les Nelson, Jeff Welker and Randy Zinda

Excused: Justin Schnichels

Absent: Travis Jones

Staff: Aaron Backman, Executive Director and Connie Schmoll, Business Development Manager

Secretarial: Nancy Birkeland, Legal & Administrative Assistants, Inc.

Chairperson Matt Behm called the meeting to order at approximately 11:02 a.m. Following roll call a quorum was declared present. Aaron Backman provided information on all of the businesses that have contacted the EDC. Backman reported additional funds for federal emergency programs were approved last week. The Small Business Administration (SBA) will continue processing Economic Injury Disaster Loan applications; EDC staff will continue to provide information to businesses. Kerry Johnson questioned the 1% fee being charged on the EDC's COVID-19 Business Assistance Loan (COBAL) program. Backman noted all applicants have paid the fee and have not questioned it. It was noted state and federal programs also collect a fee.

**COBAL Loan Reviews.** The committee reviewed the following loan applications (see copy on file):

- Somali Bride Consultant L.L.C. Backman provided information on Somali Bride Consultant L.L.C. noting EDC staff is recommending approval of the \$5,000 request. All documentation was received and the applicant fits the loan criteria. The funds would be used to pay for rent and payroll.

IT WAS MOVED BY Nick Dalton, SECONDED BY Les Nelson, to approve a 24-month \$5,000 loan to Somali Bride Consultant L.L.C. with a six-month payment deferral. MOTION CARRIED.

- Candice Clemens Co. Connie Schmoll provided information on Candice Clemens Co. Documentation was received and investigation was done on her ability to repay a loan. EDC staff is recommending approval of half the amount requested. The funds would be used to pay for payroll and fees for online presence.

IT WAS MOVED BY Kerry Johnson, SECONDED BY Les Nelson, to approve a 24-month \$2,500 loan to Candice Clemens Co. with a six-month payment deferral. MOTION CARRIED.

- Mude Transportation Inc. Backman provided information on Mude Transportation, Inc. Financial information was received, but the business does not meet the loan criteria. EDC staff is recommending this request not be approved. Backman informed the committee he asked the Joint Powers Board if it wanted to broaden the scope of the businesses that would qualify under the program and the consensus was not to change the criteria. It was the consensus of the Finance Committee to also keep the current criteria. Staff will Mude Transportation of the loan denial and provide it with information on other programs.
- Julie Molacek-Hair Designs. Schmoll provided information on Julie Molacek-Hair Designs. The funds would be used to pay for rent, utilities, payroll and supplies. EDC staff is recommending approval of the \$5,000 request.

IT WAS MOVED BY Nick Dalton, SECONDED BY Jeff Welker, to approve a 24-month \$5,000 loan to Julie Molacek doing business as Julie Molacek-Hair Designs with a six-month payment deferral. MOTION CARRIED.

- Ms Vicky's. Backman provided information on Ms Vicky's Café of Sunburg. He spoke with the Credit Union and she is in good standing. All documentation has been received and the business was closed by the Governor's Executive Order. Loan funds would be used to pay for payroll, vendors, utilities and food orders. EDC staff is recommending approval of the \$5,000 request.

IT WAS MOVED BY Kerry Johnson, SECONDED BY Randy Zinda, to approve a 24-month \$5,000 loan to Victory L. Daniels doing business as Ms Vicky's with a six-month payment deferral. MOTION CARRIED.

- Lovely Lashes by Michelle. Schmoll provided information on Lovely Lashes by Michelle. Financial documentation has been received. Funds would be used to pay for supplies, utilities and telephone. EDC staff is recommending approval of a \$2,500 loan.

IT WAS MOVED BY Nick Dalton, SECONDED BY Les Nelson, to approve a 24-month \$2,500 loan to Michelle Fostervold doing business as Lovely Lashes by Michelle with a six-month payment deferral. MOTION CARRIED.

Backman stated he and Schmoll are speaking with a couple more businesses, but it is not known if they will be ready by May 5<sup>th</sup>. Committee members gave updates on their ability to submit applications to the Paycheck Protection Program (PPP). Chair Behm stated the SBA has suspended robotic processing of PPP applications.

**ADJOURNMENT**—There being no other business, the meeting was adjourned at approximately 11:31 a.m.

**NEXT MEETING**—The next special committee meeting is **11 a.m., Tuesday, May 5, 2020** via teleconference and the regular meeting is at **12 noon on Tuesday, May 12, 2020**.