



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

**JOINT OPERATIONS BOARD MEETING
AGENDA**

**11:00 a.m., September 8, 2016
Board Room, EDC Office, Willmar**

11:00 **CALL TO ORDER** (7 members/4 = quorum) President Bob Carlson

11:01 **ADDITIONS OR DELETIONS TO AGENDA OR CONSENT AGENDA**. President Carlson

11:03 **CONSENT AGENDA**

- Approve:
1. Minutes of July 14, 2016 meeting
 2. Financial reports as of July 30 and August 31, 2016
 3. Adding Ashley Queenan to the Marketing and Public Relations Committee
 4. Payment of \$21,500.00 to Kandiyohi County Auditor/Treasurer per the Partnership Agreement Memorandum of Understanding from the Blandin Foundation Broadband Feasibility Study Grant funds

- Accept:
- Committee/Subcommittee Minutes
1. Agriculture and Renewable Energy Development 6/16 and 7/21/2016
 - b. Ag Producer’s Survey Planning Subcommittee 6/6, 8/1 and 9/9/2016
 2. Broadband and Advanced Technology 7/11 and 8/1/2016
 3. BRE/R Vision 2040 Workforce Subcommittee 7/19/2016
 4. Marketing and Public Relations 6/27 and 7/25/2016
 5. Leisure Travel 6/6/2016

11:05 **ITEMS REMOVED FROM CONSENT AGENDA**. President Carlson

11:10 **PROGRESS REPORTS**

1. Willmar/Willmar Industrial Park. Bruce Peterson/Aaron Backman
2. BNSF Railroad Wye Project. Bruce Peterson/Aaron Backman
3. Kandi Mall Rehabilitation Project. Aaron Backman

- 4. County Broadband Project. Connie Schmoll
- 5. West Central Angel Fund I.. . . . Connie Schmoll
- 6. Business Visits and Meetings. Aaron Backman/Connie Schmoll

12:00 UNFINISHED BUSINESS

- 1. 2017 Budget Update. Aaron Backman

12:15 NEW BUSINESS

- 1. 2015 Audit Presentation. Jim Ruff
- 2. Certificate of Deposit Maturing. Aaron Backman
- 3. Glacial Ridge Hospitality Abatement Request. Aaron Backman/Dean Lindquist
- 4. Resolution of Support of a Job Creation Fund Application in Connection with Former Northland Group Building. Aaron Backman
- 5. Presentation of Six-Month Review of Executive Director. Chairperson Carlson/Linda Kacher

12:55 COMMITTEE REPORTS [REMINDER: UNLESS A BOARD MEMBER HAS A QUESTION OR NEEDS ACTION ON A COMMITTEE RECOMMENDATION, ONLY COMMITTEES WITH NEW INFORMATION SINCE THE MINUTES INCLUDED IN THE BOARD PACKETS SHOULD REPORT]

- 1. Agriculture and Renewable Energy Development. Rollie Boll/Connie Schmoll
 - a. Ag Producers’ Survey Subcommittee. Rollie/BollConnie Schmoll
- 2. Broadband and Advanced Technology. Donna Boonstra/Linda Kacher/Connie Schmoll
- 3. Business Retention and Expansion/Recruitment. Aaron Backman/Connie Schmoll
 - a. Workforce Subcommittee. Connie Schmoll
- 4. Leisure Travel. Art Benson/Aaron Backman

1:00 ADJOURNMENT—Next board meeting **11:00 a.m., Thursday, October 13, 2016** at the EDC Office, 222 20th Street SE, Willmar