



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

JOINT OPERATIONS BOARD MEETING

AGENDA

11:00 a.m., August 8, 2019

EDC Board Room, Willmar, MN

11:00 **CALL TO ORDER** (7 members/4 = quorum) President Kelly TerWisscha

11:01 **ADDITIONS OR DELETIONS TO AGENDA OR CONSENT AGENDA** President TerWisscha

11:03 **CONSENT AGENDA**

- Approve:
1. Minutes of July 11, 2019 meeting
 2. Financial reports as of July 31, 2019
 3. Payment of \$1,600 to Rustic Designs Flower Farm from the Retail Business Design Workshop funds for additional marketing assistance
 4. Disbursement of \$22,550 upon receipt of the grant payment from the USDA for Simply Shrimp as follows: \$7,000 to TerWisscha Construction, Inc. for Invoice No. TWC 20614; \$8,504 to Christianson for Invoice No. 100372; \$7,046 to Simply Shrimp

- Accept: Committee/Subcommittee Minutes
1. Agriculture and Renewable Energy Development 6/20/2019
 - a. Ag Industrial Hemp Subcommittee 6/17/2019
 2. Broadband and Advanced Technology 7/1/2019
 3. Business Retention and Expansion/Recruitment 6/7/2019
 4. Finance 5/21/2019

11:05 **ITEMS REMOVED FROM CONSENT AGENDA** President TerWisscha

11:10 **UNFINISHED BUSINESS**

1. Auditor Selected by Joint Powers Board Aaron Backman
2. 2020 Budget Aaron Backman

11:30 NEW BUSINESS

1. Golden Shovel Opportunity Zone Marketing Proposal Aaron Backman
2. EDC Telephone System. Aaron Backman

12:30 PROGRESS REPORTS

1. Willmar/Willmar Industrial Park Dave Ramstad/Aaron Backman
 - a. Epitopix Utility Extension and Grant Application
2. Strategic Priority Areas. Aaron Backman/Connie Schmoll
 - a. Agricultural Innovation
 - b. Broadband
 - c. Business Support
 - d. Workforce Development
3. Rural Child Care Innovation Program Connie Schmoll
4. Highway 23 Coalition Update Donna Boonstra/Aaron Backman
5. Business Visits and Meetings. Aaron Backman/Connie Schmoll

12:50 COMMITTEE REPORTS

[REMINDER: UNLESS A BOARD MEMBER HAS A QUESTION OR NEEDS ACTION ON A COMMITTEE RECOMMENDATION, ONLY COMMITTEES WITH NEW INFORMATION SINCE THE MINUTES INCLUDED IN THE BOARD PACKETS SHOULD REPORT]

1. Agriculture and Renewable Energy Development Rollie Boll/Connie Schmoll
2. Broadband and Advanced Technology Donna Boonstra/Connie Schmoll
3. Business Retention and Expansion/Recruitment. Les Heitke/Kelly TerWisscha/
Aaron Backman
4. Finance. Kerry Johnson/Aaron Backman
5. Marketing and Public Relations. Donna Boonstra/Jesse Gislason/Aaron Backman
6. Leisure Travel Art Benson/Aaron Backman

1:00 ADJOURNMENT—Next board meeting is **11:00 a.m., Thursday, September 12, 2019** at the EDC office, Willmar