



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

**JOINT POWERS BOARD OF COMMISSIONERS MEETING
AGENDA**

**11:30 a.m., July 23, 2020
Via ZOOM Video Conference**

CALL TO ORDER Chairperson Rollie Nissen

APPROVAL OF AGENDA Chair Nissen

APPROVE MINUTES (April 23, 2020 meeting) Chair Nissen

TREASURER'S REPORTS (as of April 30, May 31 and June 30, 2020) Aaron Backman

UNFINISHED BUSINESS

- 1. Childcare Business Assistance Grant Program Connie Schmoll
- 2. COVID-19 Business Assistance Loan (COBAL) Program Aaron Backman
 - a. Update
 - b. Ratification of Actions by Joint Operations Board (see handout)
- 3. Census Education for Diverse Communities Aaron Backman
 - a. Final Report
 - b. Ratification of Final Payment (see handout)

NEW BUSINESS (See separate handout as to recommendations by Joint Operations Board)

- 1. Executive Director's Annual Review and Bonus Chair Nissen/Julie Asmus
- 2. EDC Preparedness Plan Aaron Backman
- 3. 2021 Proposed Budget Aaron Backman

4. CARES Act Disbursements to Units of Government Aaron Backman
 - a. Acceptance of funds from Kandiyohi County and its units of government
 - b. Administer the CARES Pandemic Relief (CPR) Program
 - c. Revisions to the 2020 EDC Budget
 - d. Authorize administrative approval of grant applications by the EDC Finance Committee
 - e. Engage the services of Achieve TFC (Cheryl Glaeser)

5. Ratify Actions of Joint Operations Board
 - a. Cash in Certificate of Deposit at United Prairie Bank Aaron Backman
 - b. Immigrant Business Disaster Relief Grant Program Aaron Backman
 - c. Resolutions in Support of State Funding for Simply Shrimp Connie Schmoll
 - d. Broadband Grant Writer Connie Schmoll

REPORTS

1. COVID-19 Response
 - a. Small Business Relief Grant Program Aaron Backman

COMMITTEE HIGHLIGHTS (as time allows)

1. Agriculture and Renewable Energy Development Connie Schmoll
 - a. Partners In Ag Innovation virtual conference July 30, 2020

2. Broadband and Advanced Technology Connie Schmoll
 - a. Survey

3. Business Retention and Expansion/Recruitment Aaron Backman

4. Finance Aaron Backman

5. Marketing and Public Relations Aaron Backman

6. Leisure Travel Aaron Backman

ADJOURNMENT—Next regular meeting is **11:30 a.m., Thursday, October 22, 2020** at the EDC Office.