Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

JOINT OPERATIONS BOARD MEETING
AGENDA
11:00 a.m., July 14, 2016
Board Room, EDC Office, Willmar

11:00 **CALL TO ORDER** (7 members/4 = quorum). . . . . President Robert Carlson

11:01 **ADDITIONS OR DELETIONS TO AGENDA OR CONSENT AGENDA**. . . . . President Carlson

11:03 **CONSENT AGENDA**

Approve:
1. Minutes of June 16, 2016 meeting
2. Financial reports as of June 30, 2016
3. Payment of bills
   a. Invoice No. 30516 from REDstar for $1,788.41
4. Removal of Caroline Chan from the Marketing and Public Relations Committee

Accept: Committee/Subcommittee Minutes
1. Agriculture and Renewable Energy Development 4/21/2016
   a. Agriculture Investment Planning Subcommittee 5/5/2016
   b. Angel Fund Investment Group 6/30/2016
   c. Ag Producer's Survey Planning Subcommittee 4/27 and 5/17/2016
2. Broadband and Advanced Technology 6/6/2016
3. BRE/Vision 2040 Workforce Subcommittee 4/19, 5/17 and 6/22/2016
4. Finance 4/12 and 5/10/2016

11:05 **ITEMS REMOVED FROM CONSENT AGENDA**. . . . . President Carlson

11:10 **KANDI MALL PRESENTATION**. . . . Tommy Stewart, Property Management/Leasing, RockStep Capital
John Vornholt, Manager, Kandi Mall

11:40 **WILLMAR LAKES AREA CONVENTION AND VISITORS BUREAU**
ANNUAL REPORT AND 2017 BUDGET REQUEST. . . . . Beth Fischer, Executive Director, CVB

12:00 **PROGRESS REPORTS**

1. Willmar. . . . . Bruce Peterson

2. Willmar Industrial Park. . . . . Aaron Backman
   a. Shovel-Ready Certification Application Update

3. BNSF Railroad Wye Project. . . . . Bruce Peterson/Aaron Backman

4. MinnWest Technology Campus. . . . . Aaron Backman/Connie Schmoll

5. Business Visits and Meetings. . . . . Aaron Backman

12:30 **UNFINISHED BUSINESS**

12:35 **NEW BUSINESS**

1. Bank Line of Credit.. . . . . Aaron Backman

2. 2017 Preliminary Budget.. . . . . Aaron Backman

12:55 **COMMITTEE REPORTS** [REMINDER: UNLESS A BOARD MEMBER HAS A QUESTION OR NEEDS ACTION ON A COMMITTEE RECOMMENDATION, ONLY COMMITTEES WITH NEW INFORMATION SINCE THE MINUTES INCLUDED IN THE BOARD PACKETS SHOULD REPORT]

1. Agriculture and Renewable Energy Development. . . . . Rollie Boll/Connie Schmoll

   a. Ag Investment Planning Subcommittee/Angel Investment Group. . . . . Connie Schmoll

   b. Ag Producers Survey Subcommittee. . . . . Connie Schmoll

2. Broadband and Advanced Technology.. . . . . Donna Boonstra/Linda Kacher/Connie Schmoll

3. Business Retention and Expansion/Recruitment. . . . . Aaron Backman/Connie Schmoll

4. Finance. . . . . Gary Gilman/Bruce Peterson/Aaron Backman

5. Marketing and Public Relations. . . . . Donna Boonstra/Aaron Backman

6. Leisure Travel. . . . . Art Benson/Aaron Backman

1:00 **ADJOURNMENT**—Next board meeting **11:00 a.m., Thursday, August 11, 2016** at the EDC Office, 222 20th Street SE, Willmar