



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

JOINT OPERATIONS BOARD MEETING

AGENDA

11:00 a.m., May 11, 2017

EDC Office, Willmar

11:00 **CALL TO ORDER** (7 members/4 = quorum) President Donna Boonstra

11:01 **ADDITIONS OR DELETIONS TO AGENDA OR CONSENT AGENDA** President Boonstra

11:03 **CONSENT AGENDA**

- Approve:
1. Minutes of April 13, 2017 meeting
 2. Financial reports as of April 30, 2017
 3. Removal of Julie Redepenning from the Marketing and Public Relations Committee
 4. Payment of bills:
 - a. \$3,600 to James Molenaar as budgeted by the Agriculture and Renewable Energy Development Committee for analysis of the Ag BRE Study
 - b. \$6,000 to Ehlers & Associates, Inc. for the Kandi Mall tax abatement project (reimbursement received from Rockstep Willmar)
 - c. \$4,000 to Ehlers & Associates, Inc. for the Glacial Ridge Hospitality tax abatement project (to be reimbursed by Glacial Ridge Hospitality)

- Accept:
- Committee/Subcommittee Minutes
1. Agriculture and Renewable Energy Development 3/16/2017
 - a. Ag Producers' Survey Subcommittee 3/21 and 4/18/2017
 2. Broadband and Advanced Technology 4/3/2017
 3. Marketing and Public Relations 3/27/2017
 5. Leisure Travel 4/4/2017

11:05 **ITEMS REMOVED FROM CONSENT AGENDA** President Boonstra

11:10 PROGRESS REPORTS

1. Willmar/Willmar Industrial Park Bruce Peterson/Aaron Backman
2. Business Retention and Expansion Grant for Diverse Businesses Aaron Backman
3. Business Visits and Meetings Aaron Backman/Connie Schmoll

12:00 UNFINISHED BUSINESS

1. 2017Strategic Plan/Goals Approval Aaron Backman
2. Highway 23 Coalition Update Aaron Backman
3. Approval of Revised Certificate of Deposit Aaron Backman

12:30 NEW BUSINESS

1. International Visitor Leadership Program–Willmar Tour Connie Schmoll

12:50 COMMITTEE REPORTS [REMINDER: UNLESS A BOARD MEMBER HAS A QUESTION OR NEEDS ACTION ON A COMMITTEE RECOMMENDATION, ONLY COMMITTEES WITH NEW INFORMATION SINCE THE MINUTES INCLUDED IN THE BOARD PACKETS SHOULD REPORT]

1. Agriculture and Renewable Energy Development Rollie Boll/Connie Schmoll
2. Broadband and Advanced Technology Donna Boonstra/Connie Schmoll
3. Business Retention and Expansion/Recruitment Bob Carlson/Les Heitke/
Kelly TerWisscha/Aaron Backman
4. Finance Gary Gilman/Bruce Peterson/Connie Schmoll
5. Marketing and Public Relations Donna Boonstra/Aaron Backman
6. Leisure Travel Art Benson/Aaron Backman

1:00 ADJOURNMENT—Next board meeting **11:00 a.m., Thursday, June 8, 2017** at the EDC Office, Willmar