



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

**JOINT POWERS BOARD OF COMMISSIONERS MEETING
AGENDA**

**11:30 a.m., April 22, 2021
Via ZOOM Video Conference**

CALL TO ORDER Chairperson Rollie Nissen

APPROVE AGENDA Chairperson Nissen

APPROVE MINUTES (January 28, 2021 annual meeting and April 8, 2021 special meeting). Chairperson Nissen

TREASURER'S REPORTS (as of January 31, February 28 and March 31, 2021) Aaron Backman

UNFINISHED BUSINESS

- 1. Ridgewater College Surplus Property Acquisition Aaron Backman
- 2. Boards' Strategic Planning Session Aaron Backman/Connie Schmoll

NEW BUSINESS

- 1. Broadband Planning Agreement Aaron Backman/Connie Schmoll
- 2. Revise the Policies and Procedures Manual Aaron Backman
 - a. Five-Year Goals
 - b. Approval of Budgeted Expenditures
 - c. Add the Microenterprise Loan Fund under Section V, Programs and as Appendix P
- 3. Revise the Employee Handbook Aaron Backman
 - a. Employee Insurance
- 4. American Rescue Plan (ARP) Aaron Backman/Connie Schmoll

REPORTS

- 1. Willmar/Willmar Industrial Park Aaron Backman
- 2. Economic Development Activity Aaron Backman/Connie Schmoll
- 3. Elevate Business Academy Connie Schmoll
- 4. Assistance to Diverse Businesses Aaron Backman
- 5. Committees
 - a. Agriculture and Renewable Energy Development Connie Schmoll
 - b. Broadband and Advanced Technology Chair Nissen/Connie Schmoll
 - i. Township Broadband Project
 - c. Business Retention and Expansion/Recruitment Aaron Backman
 - d. Finance Aaron Backman
 - e. Marketing and Public Relations Aaron Backman

ADJOURNMENT—Next regular board meeting will be a hybrid meeting at **11:30 a.m., Thursday, July 22, 2021**