



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

JOINT OPERATIONS BOARD MEETING
AGENDA

11:00 a.m., April 14, 2016
Board Room, EDC Office, Willmar

11:00 CALL TO ORDER (7 members/4 = quorum) President Robert Carlson

11:01 ADDITIONS OR DELETIONS TO AGENDA. President Carlson

11:03 CONSENT AGENDA

- Approve:
1. Minutes of March 10, 2016 meeting
 2. Financial reports as of March 31, 2016
 3. Payment of bills
 - a. Invoice No. 1600222, Little Crow Telemedia Network, \$1,886.40 from the Blandin WiFi Grant funds
 - b. Invoice No. BCL-613-051512 from Blane Canada Ltd., \$1,100.00 for annual Synchronist PRIME and CRTS user fees
 - c. Invoice from Kandiyohi County for \$5,000 from the Blandin Hack₂0 Grant funds
 - d. Invoice No. FY-16-004 from Mid-Minnesota Development Commission for \$2,400 from Miscellaneous Countywide Business Development line in the 2016 budget

- Accept:
- Committee/Subcommittee Minutes
1. Agriculture Investment Planning Subcommittee 3/4/2016
 2. Broadband and Advanced Technology 3/7/2016
 3. BRE Workforce Subcommittee 3/15/2016
 4. Marketing and Public Relations 2/22/2016
 5. Leisure Travel 2/8/2016

11:05 ITEMS REMOVED FROM CONSENT AGENDA. President Carlson

11:10 PROGRESS REPORTS

1. Willmar..... Bruce Peterson
2. Willmar Industrial Park..... Aaron Backman
 - a. Shovel-ready certification
3. BNSF Railroad Wye Project..... Bruce Peterson/Aaron Backman
4. Other..... Aaron Backman/Connie Schmoll
 - a. MinnWest Technology Campus
 - b. Job Fair
 - c. Hill Capital Corporation Fund

11:50 UNFINISHED BUSINESS

1. 2016 Revised Budget..... Aaron Backman
2. Strategic Planning Retreat..... Aaron Backman
3. Sound Dampening..... Aaron Backman

12:10 NEW BUSINESS

1. Certificate of Deposit Maturing..... Aaron Backman

12:30 COMMITTEE REPORTS [REMINDER: UNLESS A BOARD MEMBER HAS A QUESTION OR NEEDS ACTION ON A COMMITTEE RECOMMENDATION, ONLY COMMITTEES WITH NEW INFORMATION SINCE THE MINUTES INCLUDED IN THE BOARD PACKETS SHOULD REPORT]

1. Agriculture and Renewable Energy Development..... Rollie Boll/Connie Schmoll
2. Broadband and Advanced Technology..... Donna Boonstra/Linda Kacher/Connie Schmoll
3. Business Retention and Expansion/Recruitment..... Bob Carlson/Aaron Backman
4. Finance..... Gary Gilman/Bruce Peterson/Aaron Backman
5. Marketing and Public Relations..... Donna Boonstra/Connie Schmoll
6. Leisure Travel..... Art Benson/Aaron Backman

1:00 ADJOURNMENT—Next board meeting 11:00 a.m., Thursday, May 12, 2016 at the EDC Office, 222 20th Street SE, Willmar