



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

**JOINT OPERATIONS BOARD MEETING
AGENDA**

11:00 a.m., April 13, 2017

O’Neil’s Event Center, 152 Lake Avenue North, Spicer

11:00 **CALL TO ORDER** (7 members/4 = quorum) President Donna Boonstra

11:01 **WELCOME GUESTS/SPICER REPRESENTATIVES.** President Boonstra

11:20 **ADDITIONS OR DELETIONS TO AGENDA OR CONSENT AGENDA.** President Boonstra

11:21 CONSENT AGENDA

- Approve:
1. Minutes of March 9, 2017 meeting
 2. Minutes of March 23, 2017 special meeting
 3. Financial reports as of March 31, 2017
 4. Payment of \$2,000 to Vision 2040 as budgeted
 5. Addition of Melissa Knott and Emily Lien to the Marketing and Public Relations Committee; and Kerry Johnson and Jeff Welker to the Finance Committee
 6. Removal of Ann Winge Johnson from the Marketing and Public Relations Committee and Jean Marthaler from the Business Retention Expansion/Recruitment Committee

- Accept: Committee/Subcommittee Minutes
1. Agriculture and Renewable Energy Development 2/16/2017
 - a. Ag Producers’ Survey Subcommittee 2/28/2017
 2. Broadband and Advanced Technology 3/6/2017
 3. Business Retention Expansion/Recruitment (BRE/R) 2/17/2017
 4. Marketing and Public Relations 2/27/2017
 5. Leisure Travel 3/13/2017

11:22 **ITEMS REMOVED FROM CONSENT AGENDA.** President Boonstra

11:32 PROGRESS REPORTS

- 1. Willmar/Willmar Industrial Park..... Bruce Peterson/Aaron Backman
- 2. Business Retention and Expansion Grant for Diverse Businesses. Aaron Backman
- 3. West Central Angel Fund I.. Aaron Backman
- 4. Business Visits and Meetings. Aaron Backman

12:10 UNFINISHED BUSINESS

- 1. Followup of Boards’ Strategic Planning Session. Aaron Backman
- 2. Responses to RFP for Certificate of Deposit. Aaron Backman
- 3. Highway 23 Coalition Transportation Summit. Aaron Backman

12:30 NEW BUSINESS

- 1. Executive Director’s Annual Review..... Harlan Madsen, Chair
Joint Powers Board

12:50 COMMITTEE REPORTS [REMINDER: UNLESS A BOARD MEMBER HAS A QUESTION OR NEEDS ACTION ON A COMMITTEE RECOMMENDATION, ONLY COMMITTEES WITH NEW INFORMATION SINCE THE MINUTES INCLUDED IN THE BOARD PACKETS SHOULD REPORT]

- 1. Agriculture and Renewable Energy Development. Rollie Boll
 - a. Ag Producers BRE Survey. Rollie Boll/Aaron Backman
- 2. Broadband and Advanced Technology.. Donna Boonstra/Aaron Backman
- 3. Business Retention and Expansion/Recruitment. Kelly TerWisscha/Aaron Backman
- 4. Finance. Gary Gilman/Bruce Peterson/Aaron Backman
- 5. Marketing and Public Relations. Donna Boonstra/Aaron Backman
- 6. Leisure Travel..... Art Benson/Aaron Backman

1:00 ADJOURNMENT—Next board meeting 11:00 a.m., Thursday, May 11, 2017