



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

**JOINT OPERATIONS BOARD MEETING
AGENDA**

**11:00 a.m., December 8, 2016
Board Room, EDC Office, Willmar**

11:00 **CALL TO ORDER** (7 members/4 = quorum) President Bob Carlson

11:01 **ADDITIONS OR DELETIONS TO AGENDA OR CONSENT AGENDA.** President Carlson

11:02 CONSENT AGENDA

- Approve:
1. Minutes of November 10, 2016 meeting
 2. Financial reports as of November 30, 2016
 3. Payment of Invoice from REDstar in the amount of \$1,052.84 from the Marketing and Public Relations Committee’s budget
 4. Removal of Heather Koffler from the Marketing and Public Relations Committee

- Accept:
- Committee/Subcommittee Minutes
1. Agriculture and Renewable Energy Development 11/17/2016
 - a. Ag Producers Survey Subcommittee 10/25/2016
 2. Broadband and Advanced Technology 11/7/2016
 3. Business Expansion Retention/Recruitment 9/21 and 10/21/2016
 - a. BRE/R Vision 2040 Workforce Subcommittee 10/18/2016
 4. Finance 11/8/2016
 5. Leisure Travel 10/3/2016

11:03 **ITEMS REMOVED FROM CONSENT AGENDA.** President Carlson

11:05 **WILLMAR AREA MULTICULTURAL BUSINESS CENTER.** Jennifer Mendoza, Board Chair
Noe Carranza, Board Secretary

11:30 **PROGRESS REPORTS**

- 1. Willmar/Willmar Industrial Park..... Bruce Peterson/Aaron Backman
 - a. Site Selector Visit..... Aaron Backman
- 2. Diverse BRE Grant Aaron Backman
- 3. West Central Angel Fund I..... Aaron Backman
- 4. Business Visits and Meetings. Aaron Backman

12:10 **UNFINISHED BUSINESS**

12:20 **NEW BUSINESS**

12:30 **COMMITTEE REPORTS** [REMINDER: UNLESS A BOARD MEMBER HAS A QUESTION OR NEEDS ACTION ON A COMMITTEE RECOMMENDATION, ONLY COMMITTEES WITH NEW INFORMATION SINCE THE MINUTES INCLUDED IN THE BOARD PACKETS SHOULD REPORT]

- 1. Agriculture and Renewable Energy Development. Rollie Boll
 - a. Ag Producers’ Survey Subcommittee..... Rollie/Boll
- 2. Broadband and Advanced Technology..... Donna Boonstra/Linda Kacher
- 3. Business Retention and Expansion/Recruitment. Aaron Backman
 - a. Workforce Subcommittee..... Aaron Backman
- 4. Finance. Bruce Peterson/Aaron Backman
- 5. Marketing and Public Relations. Donna Boonstra/Aaron Backman
- 6. Leisure Travel..... Art Benson/Aaron Backman

1:00 **ADJOURNMENT**—Annual board meeting **11:00 a.m., Thursday, January 12, 2017** at the EDC Office, 222 20th Street SE, Willmar