



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

JOINT OPERATIONS BOARD MEETING
AGENDA

11:00 a.m., November 9, 2017
EDC Office, 222 20th Street SE, Willmar

11:00 CALL TO ORDER (7 members/4 = quorum). President Donna Boonstra

11:01 ADDITIONS OR DELETIONS TO AGENDA OR CONSENT AGENDA. President Boonstra

11:03 CONSENT AGENDA

- Approve:
1. Minutes of October 12, 2017 meeting
 2. Financial reports as of October 31, 2017
 3. Entering into an Agreement for Professional Services with EsseX Capital, LLC for membership in the Community Venture Network and pay the membership fee of \$2,125 as budgeted
 4. Addition of Brittany VanDerBill to the Marketing and Public Relations Committee
 5. Payment of invoice from James M. Ruff, Inc. for \$3,790 for the 2016 audit as budgeted

- Accept:
- Committee/Subcommittee Minutes
1. Ag Marketing Subcommittee 7/12, 8/16 and 9/13/2017
 2. Broadband and Advanced Technology 10/2/2017
 3. Business Retention and Expansion/Recruitment 10/6/2017
 4. Finance 10/10/2017
 5. Marketing and Public Relations 9/25/2017

11:05 ITEMS REMOVED FROM CONSENT AGENDA. President Boonstra

11:10 PROGRESS REPORTS

1. Willmar/Willmar Industrial Park. Bruce Peterson/Aaron Backman
 - a. BNSF Railroad Wye Project
 - b. Historic 313 on Fourth Street Building
 - c. Kandi Mall Project

- d. Midtown Plaza
- e. Glacial Ridge Hospitality
- f. Legacy on First Project

- 2. Highway 23 Coalition..... Aaron Backman
 - a. Membership Drive
 - b. Transportation Rally
 - c. Minnesota Department of Transportation Meetings

- 3. Business Visits and Meetings. Aaron Backman/Connie Schmoll

11:40 UNFINISHED BUSINESS

- 1. Partial use of tourism development funds approved by Joint Powers Board. Aaron Backman
- 2. Other

12:00 NEW BUSINESS

- 1. Policies and Procedures Manual amended by the Joint Powers Board. Aaron Backman
- 2. Other

12:50 COMMITTEE REPORTS [REMINDER: UNLESS A BOARD MEMBER HAS A QUESTION OR NEEDS ACTION ON A COMMITTEE RECOMMENDATION, ONLY COMMITTEES WITH NEW INFORMATION SINCE THE MINUTES INCLUDED IN THE BOARD PACKETS SHOULD REPORT]

- 1. Agriculture and Renewable Energy Development. Rollie Boll/Connie Schmoll
- 2. Broadband and Advanced Technology..... Donna Boonstra/Connie Schmoll
- 3. Business Retention and Expansion/Recruitment. Bob Carlson/Les Heitke/
Kelly TerWisscha/Aaron Backman
- 4. Finance. Gary Gilman/Bruce Peterson/Aaron Backman
- 5. Marketing and Public Relations. Donna Boonstra/Connie Schmoll
- 6. Leisure Travel..... Art Benson/Aaron Backman

1:00 ADJOURNMENT—Next board meeting 11:00 a.m., Thursday, December 14, 2017 at the EDC Office, Willmar