



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

**JOINT OPERATIONS BOARD MEETING
AGENDA**

**11:00 a.m., October 11, 2018
EDC Board Room, 222 20th Street SE, Willmar**

11:00 **CALL TO ORDER** (7 members/4 = quorum) President Donna Boonstra

11:02 **ADDITIONS OR DELETIONS TO AGENDA OR CONSENT AGENDA** President Boonstra

11:04 CONSENT AGENDA

- Approve:
1. Minutes of September 13, 2018 meeting
 2. Financial reports as of September 30, 2018
 3. Payment of bills:
 - a. WORKUP membership \$1,350 as budgeted
 - b. REDstar Creative \$1,966.92 to be paid from the Marketing and Public Relations Committee’s budget
 - c. EsseX Capital, LLC \$2,125 for Community Network Membership as budgeted and signing of the Agreement for Professional Services
 - d. James M. Ruff \$1,200 as budgeted for the audit
 - e. Lakeside Press \$1,125 from the Marketing and Public Relations Committee’s budget

- Accept:
- Committee/Subcommittee Minutes
1. Broadband and Advanced Technology 9/10/2018
 2. Business Retention and Expansion/Recruitment 9/7/2018
 3. Finance 6/12/2018
 4. Marketing and Public Relations 8/27/2018
 5. Leisure Travel 8/6/2018

11:06 **ITEMS REMOVED FROM CONSENT AGENDA** President Boonstra

11:16 UNFINISHED BUSINESS

1. Neighborhood Development Center (NDC) Partner Listening Session Connie Schmoll
2. Willmar Area Multicultural Business Center Acquisition Update Aaron Backman

3. 2019 EDC Budget Aaron Backman

4. Other President Boonstra

11:30 NEW BUSINESS

1. United Prairie Bank Certificate of Deposit Maturing 10/12/2018 Aaron Backman

2. Other President Boonstra

12:00 PROGRESS REPORTS

1. Willmar/Willmar Industrial Park Bruce Peterson/Aaron Backman

2. Highway 23 Coalition Aaron Backman/Donna Boonstra

- 3. 2018 Goals Aaron Backman/Connie Schmall
 - a. Childcare
 - b. Diverse Business Initiative
 - c. Opportunity Zones
 - d. Transportation Infrastructure
 - e. Neighborhood Development Centers

4. Business Visits and Meetings Aaron Backman/Connie Schmall

12:45 COMMITTEE REPORTS [REMINDER: UNLESS A BOARD MEMBER HAS A QUESTION OR NEEDS ACTION ON A COMMITTEE RECOMMENDATION, ONLY COMMITTEES WITH NEW INFORMATION SINCE THE MINUTES INCLUDED IN THE BOARD PACKETS SHOULD REPORT]

1. Agriculture and Renewable Energy Development Rollie Boll/Connie Schmall

2. Broadband and Advanced Technology Donna Boonstra/Connie Schmall

3. Business Retention and Expansion/Recruitment Les Heitke/Kelly TerWisscha/
Aaron Backman

4. Finance Bob Carlson/Kerry Johnson/Bruce Peterson/Aaron Backman

5. Marketing and Public Relations Donna Boonstra/Aaron Backman

6. Leisure Travel Art Benson/Aaron Backman

1:00 ADJOURNMENT

NEXT MEETING—Regular board meeting **11:00 a.m., Thursday, November 8, 2018**, EDC Board Room