



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

**JOINT OPERATIONS BOARD ANNUAL MEETING
AGENDA**

**11:00 a.m., January 9, 2020
Board Room, EDC Office, Willmar**

11:00 **CALL TO ORDER** (7 members/4 = quorum) President Kelly TerWisscha

11:01 **ADDITIONS OR DELETIONS TO AGENDA OR CONSENT AGENDA.** President TerWisscha

11:04 **CONSENT AGENDA**

- Approve:
1. Minutes of December 12, 2019 meeting
 2. Financial reports as of December 31, 2019
 3. Payment of bills
 - a. Westberg Eischens \$8,500 for the 2018 audit
 - b. REDstar invoice for \$3,620 from the Marketing and Public Relations Committee’s budget

- Accept:
- Committee/Subcommittee Minutes
1. Agriculture and Renewable Energy Development 9/19 and 11/21/2019
 2. Broadband and Advanced Technology 12/2/2019
 3. Business Retention Expansion/Recruitment 12/6/2019
 4. Marketing and Public Relations 10/28/2019
 5. Leisure Travel 12/2/2019

11:06 **ITEMS REMOVED FROM CONSENT AGENDA** President TerWisscha

11:15 **UNFINISHED BUSINESS**

11:20 **NEW BUSINESS**

1. 2018 Audit. Scott Van Buren/Kasey Nelson
2. Date for Boards’ Annual Strategic Planning Session Aaron Backman
3. Other

11:30 ANNUAL MEETING

- 1. Regular Board Meeting Date, Time and Location President TerWisscha
- 2. Assignment of Board Members to Standing Committees President TerWisscha

For information only, board members served on the following in 2019:

- Ag Committee—Rollie Boll
- Broadband and Advanced Technology Committee—Donna Boonstra
- BRE/R Committee—Les Heitke and Kelly TerWisscha
- Finance Committee—Kerry Johnson
- Marketing and Public Relations—Donna Boonstra and Jesse Gislason
- Leisure Travel (CVB)—Art Benson

- 3. Appointment of Two Board Members to Perform Executive Director’s Annual Review President TerWisscha
- 4. Appointment of Two Board Members to Audit Committee. President TerWisscha
- 5. Election of 2020 Officers President TerWisscha

12:15 PROGRESS REPORTS

- 1. Willmar/Willmar Industrial Park Dave Ramstad/Aaron Backman
- 2. Strategic Priority Areas
 - a. Agricultural Innovation Connie Schmoll
 - b. Broadband Connie Schmoll
 - c. Business Support Aaron Backman
 - d. Workforce Development. Aaron Backman
- 3. Child Care Connie Schmoll
- 4. Opportunity Zone Prospectus Aaron Backman
- 5. Highway 23 Coalition Donna Boonstra
- 6. Business Visits and Meetings. Aaron Backman/Connie Schmoll

12:45 COMMITTEE REPORTS [REMINDER: UNLESS A BOARD MEMBER HAS A QUESTION OR NEEDS ACTION ON A COMMITTEE RECOMMENDATION, ONLY COMMITTEES WITH NEW INFORMATION SINCE THE MINUTES INCLUDED IN THE BOARD PACKETS SHOULD REPORT]

- 1. Agriculture and Renewable Energy Development Rollie Boll/Connie Schmoll
- 2. Broadband and Advanced Technology. Donna Boonstra/Connie Schmoll
- 3. Business Retention and Expansion/Recruitment Les Heitke/Kelly TerWisscha/
Aaron Backman

- 4. Finance Kerry Johnson/Aaron Backman
- 5. Marketing and Public Relations Donna Boonstra/Jesse Gislason/Aaron Backman
- 6. Leisure Travel Art Benson/Aaron Backman

1:00 **ADJOURNMENT**—Next board meeting **11:00 a.m., Thursday, February 13, 2020** at the EDC Office, 222 20th Street SE, Willmar