



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

JOINT POWERS BOARD OF COMMISSIONERS ANNUAL MEETING

AGENDA

11:30 a.m., January 26, 2017
EDC Office, 222 20th Street SE, Willmar

CALL TO ORDER..... Chairperson Harlan Madsen

APPROVE MINUTES (October 27, 2016 meeting)..... Chairperson Madsen

TREASURER'S REPORTS (as of October 31, November 30 and December 31, 2016)..... Aaron Backman

PROGRESS REPORTS

- 1. Business Retention and Expansion Grant for Diverse Businesses. Aaron Backman
- 2. County Broadband Project. Connie Schmoll
- 3. West Central Angel Fund I..... Connie Schmoll
- 4. Willmar/Willmar Industrial Park..... Aaron Backman
- 5. Business Visits and Meetings. Aaron Backman/Connie Schmoll

UNFINISHED BUSINESS

- 1. Executive Director's Annual Review (2/24 anniversary date).. Chairperson Madsen

NEW BUSINESS

- 1. Ratify Actions by Joint Operations Board..... Chairperson Madsen
 - a. Enrollment in Select Account Premium Only Plan. Aaron Backman
 - b. Sublease with Willmar Area Multicultural Business Center..... Aaron Backman

- 2. Appointments to Joint Operations Board. Chairperson Madsen
- 3. EDC Boards’ Strategic Planning Session. Chairperson Madsen

ANNUAL MEETING

- 1. 2017 Standing Committees/Subcommittees and Members. Chairperson Madsen
 - a. Agriculture and Renewable Energy Development (Ag)
 - (i) Ag Producers Survey Planning Subcommittee
 - b. Broadband and Advanced Technology
 - c. Business Retention and Expansion/Recruitment
 - d. Finance
 - e. Marketing and Public Relations
- 2. Appointment of Official Legal Counsel. Chairperson Madsen
- 3. Selection of Official Newspaper. Chairperson Madsen
- 4. Regular Meeting Time, Date and Location. Chairperson Madsen
(currently meet 11:30 a.m. quarterly on the fourth Thursday in January, April, July and October)
- 5. Appointment of Liaison to EDC Joint Operations Board. Chairperson Madsen
- 6. Election of 2017 officers. Chairperson Madsen
 - a. Chairperson
 - b. Vice Chairperson
 - c. Secretary
 - d. Treasurer

ADJOURNMENT—Next regular meeting is **11:30 a.m., Thursday, April 27, 2017** at the EDC Office, 222 20th Street SE, Willmar