



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

JOINT POWERS BOARD OF COMMISSIONERS ANNUAL MEETING

AGENDA

11:30 a.m., January 23, 2020
EDC Office, 222 20th Street SE, Willmar

CALL TO ORDER Chairperson Kathy Schwantes

APPROVE MINUTES (October 24, 2019 meeting) Chair Schwantes

TREASURER'S REPORTS (as of October 31, November 30 and December 31, 2019) Aaron Backman

UNFINISHED BUSINESS

NEW BUSINESS

1. 2018 Audit Scott Van Buren/Kasey Nelson
2. Boards' Annual Strategic Planning Session Aaron Backman
3. Ratify Actions by Joint Operations Board Chair Schwantes
 - a. Approve 2020 health insurance premium of \$1,215.34 per person per month and look at other options for future years
 - b. Approve interest-only payments by Coffee & More for five months (December 2019 through April 2020)
 - c. Approve deferral of principal and interest payments by the Willmar Child Care Center (January through April 2020)
 - d. Approve \$25,000 loan to Karen Acker and Scott Bedell
 - e. Approve change to Entrepreneurs' Loan Guarantee Program Manual increasing the guarantee percentage to 85% on loan requests over \$25,000
 - f. Adopt the Microenterprise Loan Fund Manual

3. 2020 Connecting Entrepreneurial Communities Conference Application Aaron Backman

ANNUAL MEETING

1. Reappoint members to Joint Operations Board Chair Schwantes
2. Approve 2020 Standing Committees/Subcommittees and reappoint committee members. Chair Schwantes
3. Selection of Official Newspaper Chair Schwantes
4. Regular Meeting Time, Date and Location Chair Schwantes
5. Appointment of Board Members to Audit Committee Chair Schwantes
6. Appointment of Liaison to Joint Operations Board Chair Schwantes
7. Election of 2020 officers. Chair Schwantes

STRATEGIC PRIORITY AREAS

1. Agricultural Innovation Connie Schmoll
2. Broadband Connie Schmoll
3. Business Support. Aaron Backman/Connie Schmoll
4. Workforce Development Aaron Backman/Connie Schmoll

REPORTS

1. Childcare Connie Schmoll
2. Highway 23 Coalition Aaron Backman/Donna Boonstra
3. Retail Business Design Workshop Final Report Aaron Backman
4. Opportunity Zone Prospectus Aaron Backman
5. Business Visits and Meetings Aaron Backman/Connie Schmoll

ADJOURNMENT—Next regular meeting is **11:30 a.m., Thursday, April 23, 2020** at the EDC Office, 222 20th Street SE, Willmar