



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

JOINT OPERATIONS BOARD (OB) ANNUAL MEETING
AGENDA

11:00 a.m., January 14, 2016
Board Room, EDC Office, Willmar

11:00 CALL TO ORDER (7 members/4 = quorum). President Robert Carlson

11:01 ADDITIONS OR DELETIONS TO AGENDA. President Carlson

11:03 CONSENT AGENDA

- Approve:
1. Minutes of December 10, 2015 meeting
 2. Financial reports as of December 31, 2015
 3. Payment of bills
 - a. Minnesota Counties Intergovernmental Trust for \$3,893 (insurance for public employees, blanket bonds, property, business automobile, marine and general liability)
 - b. ratification of email vote to pay REDstar Invoice No. KCED1115 for \$2,667 and Invoice No. KCED1215 for \$1,756.25 from the Marketing and Public Relations Committee's 2015 budget
 - c. \$8,800 to Willmar Community Education & Recreation from the Blandin WiFi grant
 4. Payment of \$34,000 as budgeted to Willmar Lakes Convention & Visitors Bureau for 2016 Tourism Partnership Agreement

- Accept:
- Committee Minutes
1. Agriculture and Renewable Energy Development 12/17/2015
 - a. Agriculture Investment Planning Subcommittee 12/3/2015
 2. Broadband and Advanced Technology 12/7/2015
 3. Business Retention and Expansion/Recruitment 12/16/2015
 - a. BRE/2040 Workforce Subcommittee 12/14/2015
 4. Finance 12/8/2015
 5. Marketing and Public Relations 12/28/2015

11:05 ITEMS REMOVED FROM CONSENT AGENDA. President Carlson

11:15 PROGRESS REPORTS

- 1. Willmar..... Bruce Peterson
- 2. EDC/MinnWest Technology Campus..... Connie Schmoll

11:35 UNFINISHED BUSINESS

11:45 NEW BUSINESS

- 1. North American Bank CDs maturing (2/21 and 4/14/2016)..... Connie Schmoll

12:05 ANNUAL MEETING

- 1. Adoption of 2016 standing committees/subcommittees. President Carlson

For information only, 2015 committees/subcommittees were:

- a. Agriculture and Renewable Energy Development (Ag)
 - (i) Ag Investment Planning Subcommittee
 - (ii) Ag Producers Survey Planning Subcommittee
- b. Broadband and Advanced Technology
- c. Business Retention and Expansion/Recruitment (BRE/R)
- d. Finance
- e. Marketing and Public Relations

- 2. Regular board meeting date, time and location. President Carlson

- 3. Assignment of board members to standing committees..... President Carlson

For information only, board members served on the following in 2015:

- Ag Committee—Rollie Boll
- Broadband and Advanced Technology Committee—Donna Boonstra and Linda Kacher
- BRE/R Committee—Bob Carlson and Bruce Peterson
- Finance Committee—Gary Gilman and Bruce Peterson
- Marketing and Public Relations—Donna Boonstra

- 4. Reappointment of committee/subcommittee members..... President Carlson

- 5. Election of 2016 officers. President Carlson

12:55 COMMITTEE REPORTS [REMINDER: UNLESS A BOARD MEMBER HAS A QUESTION OR NEEDS ACTION ON A COMMITTEE RECOMMENDATION, ONLY COMMITTEES WITH NEW INFORMATION SINCE THE MINUTES INCLUDED IN THE BOARD PACKETS SHOULD REPORT]

1. Agriculture and Renewable Energy Development. Rollie Boll/Connie Schmoll
2. Broadband and Advanced Technology. Donna Boonstra/Linda Kacher/Connie Schmoll
3. Business Retention and Expansion/Recruitment. . . Bob Carlson/Bruce Peterson/Connie Schmoll
4. Finance. Gary Gilman/Bruce Peterson/Connie Schmoll
5. Marketing and Public Relations. Donna Boonstra/Connie Schmoll
 - a. Sponsorship of TEDxWillmarLive
6. Leisure Travel. Donna Boonstra

1:00 ADJOURNMENT— Next meeting 11:00 a.m., Thursday, February 11, 2016 at the EDC Office, Willmar