



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

**JOINT OPERATIONS BOARD MEETING
AGENDA**

**11:00 a.m., January 12, 2017
Board Room, EDC Office, Willmar**

11:00 **CALL TO ORDER** (7 members/4 = quorum). President Bob Carlson

11:01 **ADDITIONS OR DELETIONS TO AGENDA OR CONSENT AGENDA.** President Carlson

11:02 CONSENT AGENDA

- Approve:
1. Minutes of December 8, 2016 meeting
 2. Financial reports as of December 31, 2016
 3. Payment of invoice from Minnesota Counties Intergovernmental Trust for \$3,380 (insurance for public employees, blanket bonds, property, business automobile, marine and general liability \$2,657 and workers' compensation coverage \$723)
 4. Payment of \$34,000 as budget to Willmar Lakes Convention & Visitors Bureau for 2017 Tourism Partnership Agreement

- Accept:
- Committee/Subcommittee Minutes
1. Ag Producers Survey Subcommittee 11/22 and 12/12/2016
 2. Broadband and Advanced Technology 12/5/2016
 3. Business Retention Expansion/Recruitment (BRE/R) 11/18/2016
 - a. BRE/R Vision 2040 Workforce Subcommittee 11/15/2016
 4. Leisure Travel 11/7/2016

11:04 **ITEMS REMOVED FROM CONSENT AGENDA.** President Carlson

11:10 PROGRESS REPORTS

1. Willmar/Willmar Industrial Park. Bruce Peterson/Aaron Backman
2. Business Retention and Expansion Grant for Diverse Businesses. Aaron Backman

- 3. West Central Angel Fund I. Connie Schmoll
- 4. Business Visits and Meetings. Aaron Backman/Connie Schmoll

12:10 **UNFINISHED BUSINESS**

- 1. Willmar Area Multicultural Business Center sublease. Aaron Backman

12:30 **NEW BUSINESS**

12:45 **COMMITTEE REPORTS** [REMINDER: UNLESS A BOARD MEMBER HAS A QUESTION OR NEEDS ACTION ON A COMMITTEE RECOMMENDATION, ONLY COMMITTEES WITH NEW INFORMATION SINCE THE MINUTES INCLUDED IN THE BOARD PACKETS SHOULD REPORT]

- 1. Agriculture and Renewable Energy Development. Rollie Boll/Connie Schmoll
 - a. Ag Producers’ Survey Subcommittee. Rollie/Boll/Connie Schmoll
- 2. Broadband and Advanced Technology. Connie Schmoll
- 3. Business Retention and Expansion/Recruitment. Aaron Backman
 - a. Workforce Subcommittee. Connie Schmoll
- 4. Finance. Gary Gilman/Bruce Peterson/Aaron Backman
- 5. Marketing and Public Relations. Aaron Backman
- 6. Leisure Travel. Art Benson/Aaron Backman

1:00 **ADJOURNMENT**—Annual board meeting **11:00 a.m., Thursday, February 9, 2017** at the EDC Office, 222 20th Street SE, Willmar