



Kandiyohi County & City of Willmar
ECONOMIC DEVELOPMENT COMMISSION

**JOINT OPERATIONS BOARD (OB) ANNUAL MEETING
AGENDA**

**11:00 a.m., January 14, 2021
Via ZOOM Video Conference**

11:00 **CALL TO ORDER** (7 members/4 = quorum) President Kelly Terwisscha

11:01 **ADDITIONS OR DELETIONS TO AGENDA OR CONSENT AGENDA** President TerWisscha

11:03 **CONSENT AGENDA**

- Approve:
1. Minutes of December 10, 2020
 2. Financial reports as of December 31, 2020
 3. Payment of \$4,223 to MCIT for insurance
(property/liability/cyber/duty \$3,703 and workers compensation \$520)

- Accept: Committee/Subcommittee Minutes
1. Ag 11/19/2020
 2. Broadband and Advanced Technology 12/7/2020
 3. Business Retention and Expansion/Recruitment 12/4/2020
 4. Finance 12/8/2020
 5. Marketing and Public Relations 11/23/2020

11:05 **ITEMS REMOVED FROM CONSENT AGENDA** President TerWisscha

11:10 **UNFINISHED BUSINESS**

1. Update on COVID-19 Response Aaron Backman/Connie Schmoll
2. Purchase of Ridgewater College Surplus Property. Aaron Backman
3. Rising Tide Capital Program Connie Schmoll

11:20 NEW BUSINESS

1. Minnesota Pandemic Relief Grant Program Aaron Backman/Connie Schmoll
 - a. Achieve Consulting Contract
2. Strategic Planning Session Aaron Backman
3. Staff Transition Task Force Aaron Backman/Task Force

11:40 ANNUAL MEETING

1. Regular Board Meeting Date, Time and Location President TerWisscha
2. Election of 2020 Officers President TerWisscha
3. Assignment of Board Members to Standing Committees President TerWisscha

For information only, board members served on the following in 2020:

- Ag Committee—Rollie Boll
- Broadband and Advanced Technology Committee—Donna Boonstra
- BRE/R Committee—Les Heitke and Kelly TerWisscha
- Finance Committee—Kerry Johnson
- Marketing and Public Relations Committee—Donna Boonstra and Jesse Gislason
- Leisure Travel (CVB)—Art Benson

4. Appointment of Two Board Members to Audit Committee President TerWisscha

12:25 PROGRESS REPORTS

1. Willmar/Willmar Industrial Park Dave Ramstad/Aaron Backman

12:40 COMMITTEE REPORTS

1. Agriculture and Renewable Energy Development Rollie Boll/Connie Schmoll
 - a. Industrial Hemp Exploratory Subcommittee Connie Schmoll
2. Broadband and Advanced Technology Donna Boonstra/Connie Schmoll
 - a. County Broadband Project Request
3. Business Retention and Expansion/Recruitment/ Les Heitke/Kelly TerWisscha/
Aaron Backman
4. Finance Kerry Johnson/Aaron Backman
5. Marketing and Public Relations Donna Boonstra/Jesse Gislason/Aaron Backman

1:00 **ADJOURNMENT** President TerWisscha

ANNUAL BOARD MEETING—The next regular board meeting is **11:00 a.m., Thursday, February 11, 2021**
via ZOOM video conference